



A GUIDE TO PRIMARY SCHOOL ADMISSIONS 2024-2025

Dear Parent/Guardian

Starting school is a big step in your child's life. This booklet should help make this as easy as possible by providing all of the information that you should need to help you through this process.

If you live in Hull and your child was born between 1 September 2019 and 31 August 2020, then he or she is due to start in the reception year of a school in the 2024/2025 school year. You need to have made your application by 15 January 2024. You can do this by applying online: go to www.hull.gov.uk/admissions

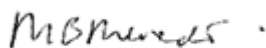
Please read this booklet carefully and in particular, take note of the admissions criteria for the schools that you are interested in. For more detailed information about individual schools, you can contact them directly. They will welcome your enquiries and be happy to supply information about curriculum details, school uniforms, examination results and other areas of interest.

Offers of primary school places will be made on 16 April 2024.

If you need more information or help to use the online service, please contact the admissions team on (01482) 300 300, take a look at the information about admissions on the Council's website: www.hull.gov.uk/admissions or call into one of the Council's customer service centres or any Hull library.

We are committed to ensuring that all children in Hull are given opportunities to achieve their potential. Starting at primary school for the first time is a key step in this journey. I hope that you find the information in this booklet helps you through the school admissions application process to achieve this as easily as possible.

Yours faithfully,



Assistant Director,
Learning and Skills
Hull City Council

Who should apply? If your child was born between 1 September 2019 and 31 August 2020 you should apply for a school place.

When is the closing date? You must apply before 15 January 2024

How do I apply? Apply online at www.hull.gov.uk/admissions . Follow the step by step instructions in this guide.

How many schools should I apply for? The application form will give you the option to add three preferred schools. The order is important. List your favourite school first and then your second and so on.

More Information. Read this guide carefully before you apply. All of the important information you will need is included.

Information is also available on the Hull City Council website at;

www.hull.gov.uk/education-and-schools/applications-and-transfers/primary-school-applications

Find your local school. Use the primary school locations map on the council website to find your nearest school. Most primary schools have a catchment area. If you want to see if you are in the catchment area for your nearest school look at the primary school catchment map on the Hull City Council website or on page 80 of this guide.

Children with Special Educational Needs Or Disabilities. If your child has an Education Health and Care Plan the school consultation and placement process will be dealt with by SEND Assessment and Review Team.

More information about what is available to children and young people with a disability or special educational needs can be found on the Local Offer website at www.hull.mylocaloffer.org or you can contact the SEND Assessment and Review Team on 01482 616007 or my email at SEND@hullcc.gov.uk

CONTENTS

When should I apply?	Page 4
Important dates to note	Page 4
Myth busters – get the facts	Page 5
Parental responsibility	Page 6
Home address	Page 6
Proof of Address	Page 7
Fraudulent applications	Page 8
Delayed or deferred entry into full time education	Page 8
Frequently Asked Questions	Page 10
How do I choose a school	Page 11
Making an application	Page 13
Late applications	Page 14
How is my application processed?	Page 15
Waiting Lists	Page 16
If you have not been allocated your preferred school?	Page 16
Oversubscription Criteria	Page 17
School details	Page 56
Making an in year application	Page 68
Education out of year group	Page 69
Fair Access	Page 70
Appeals	Page 70
Attendance at School	Page 71
Early Years	Page 72
Home to school Transport	Page 73
Free School Meals	Page 73
Educating your child at home	Page 75
Children with an Education Health and Care Plan	Page 75
Attendance at an independent School	Page 76
Foreign National Children Living in the UK	Page 76
Term Dates	Page 77
Withdrawing school place offers	Page 78
Further Help Available	Page 79
Catchment map	Page 80

When should I apply?

If your child was born between 1 September 2019 and 31 August 2020 you will need to apply for a place at a primary school for September 2024. You can apply for places online at www.hull.gov.uk/admissions from 1 October 2023. You will be invited to express up to three preferences for primary schools and give reasons for those preferences by the deadline date of 15 January 2024. The timetable for all primary schools in the city is set out below. The timetable includes dates by which applications must be submitted and appeals lodged.

Important dates to note and remember

DATE	ACTION
1 October 2023	Online application system becomes available via the council website. CAF forms available from customer service centres, libraries, nurseries, children's centres and primary schools
15 January 2024	Deadline for submission of applications. In the case of parents/carers of children living in Hull, the online application form is available on the Hull City Council Website. Any supporting evidence should be sent to Admissions Team, Room 128, Second Floor, Guildhall, Alfred Gelder Street, Hull, HU1 2AA.
Please note: once you have submitted your application on line you cannot make any amendments. If you need to change your application you must contact the admissions team on 01482 300 300 or at lsadmissions@hullcc.gov.uk	
16 April 2024	Letters and emails sent to parents/carers confirming school allocations and rights of appeal where necessary
22 May 2024	Final date for appeal forms to be returned to the Admissions Team
July 2024	Appeal hearings commence

*For Children with an Education, Health and Care Plan different dates apply.

It is very important that you apply before 15 January 2024. If you apply late, you may find that all of the places at your preferred school have been allocated to pupils whose applications were made on time.

Myth-Busters – Get the facts

It's easy to make assumptions about how school admissions works. Here are some of the common assumptions and misunderstandings as well as the facts.

My child has a right to a place at one of my preferred schools.

Not true...your child will only be offered a place if they qualify according to the schools' admissions criteria. If your child does not qualify for any of your preferred schools we will offer them a place at the next nearest school with a vacancy remaining after all the on time applicants have been offered places

My child is in the nursery so will automatically go into Reception

Not true...you must apply for your child even if they already attend the nursery. Schools must consider applications from children in the nursery in the same way as other applications i.e. in line with their published admission arrangements

If I only put one school on my application I must be given a place.

Not true...listing only one school does not increase your chance of being offered a place. You are strongly advised to give your nearest or catchment school as one of your preferences.

Other children who live close to me go to the school so I will get a place

Not always...the number of pupils offered a place under each criterion for each school will change each year. Just because you know someone who goes to the school does not mean that your child will qualify for a place.

It doesn't make any difference if my application is late.

It matters!...if you apply after 15 January 2024 we will look at your application after we look at those we received on time. This may mean you will not get a place at your favourite school

I already have a child at the school so I will be given a place even if I apply late

Not always...if you have a child already at the school your application will have a higher priority, however, if the school is full after we have given places to those who applied on time we will not be able to allocate you a place.

I don't want my child to start school in September so I don't need to apply yet.

Not always...if you do not apply for a place before 15 January 2024 you may find that the school is full. Your child must be in school the term following their 5th birthday but to defer your child's entry to school you should still make your application now.

Apply online by 15 January 2024

Parental Responsibility

You can only submit an application for a school place if you have parental responsibility. If you share parental responsibility you must be in agreement with everyone who shares that responsibility about the information and preferences submitted on the application. Please ensure that everyone is in agreement before making an application.

If we receive conflicting preferences for the same child we will not process the application unless we are provided with further evidence as to which preferences should be accepted, for example; a court order. If no agreement is reached before the end of the school year we may not be able to allocate any preferred school and will allocate the next nearest school with a vacancy.

Home address

You may only use one address when making an application. The child's normal place of residence will be the property at which the child and the parent or person(s) with parental responsibility for the child resides when the application is made. You should notify the admissions team if your address changes after your application is submitted.

We may check addresses against other records held by Hull City Council, in accordance with the authority's Data Protection Registration.

Addresses must be permanent and must not be those of relatives or temporary addresses such as when staying with family, child-care arrangements or holiday accommodation.

Where there is joint residence, the address used must be the address at which the child is resident for the majority of the school week. If this is evenly split, then parents/carers must jointly select one address and use only this address on the application. This address cannot then be changed after the application has been submitted.

If your child is currently living with another family member under a voluntary arrangement, we will not use their address for allocating a school place.

If you change your address after submitting your application, you must notify the admissions team and send us the relevant proof of this. This can be a signed copy of your tenancy agreement showing the length of the tenancy agreement. Short term tenancies may not be accepted. If you are purchasing a property a letter or email from your solicitor confirming exchange of contracts and a date of completion should be provided along with evidence of

leaving your current property. You must be able to show you are residing at the home address. If we can, we will take your new address into account before allocations are made. If you are a member of the armed forces and are not currently living in the UK and are due to return because you have received a posting or marching out orders you can still make an application and a place can be allocated. We will need to see evidence of the official relocation date and Unit postal address or quartering area address.

Proof of address

Where you use an address in an application, we may request further proof from you that your child is ordinarily resident at the stated address. We may ask you to provide evidence such as child benefit documentation or GP registration. We may request to see both entry and exit proof when we query your address.

Entry proof will include, signed tenancies, posting orders, proof of exchange, and documents showing you have registered your property for the purposes of taxes, the electoral roll and with other relevant government agencies – for example your driving licence.

Exit proofs include any relevant documentation pertaining to the disposal of your previous address and include, for example, landlord notice to leave, completion of sale document or an exit utility bill.

Additional information may be requested at any time.

We also require satisfactory details of the ownership, tenancy and disposal of any previous addresses. If we require any proof of residence, we will contact you to request it before we can continue with your application.

If you are already resident at an address, please provide some suitable proof such as a copy of the current financial year's council tax statement. When you apply online you will be asked to enter your Council Tax Reference for this purpose.

If you are moving to a new address and renting, a full copy of your new tenancy agreement, signed by yourself for a minimum duration of 12 months. For a 6 month tenancy we ask for written confirmation from your landlord that they will not issue a 12 month tenancy agreement and the reason(s) why or confirmation that it is a 6 month rolling tenancy with the expectation that you will be in the property for longer than 6 months. Short term tenancies may not be accepted.

If you are moving to a new address and purchasing a property, please provide a letter or email direct from your solicitor. This must be on exchange of contracts and include the date of completion together with evidence you have left your previous address.

Fraudulent applications

The City Council makes every effort to ensure that all school places are allocated in strict accordance with its published admission arrangements. The Authority takes the issue of fraudulent applications very seriously. If the Authority receives any information alleging that an application has been made fraudulently it will require parents to provide evidence to confirm residence at the address. Where the Authority has made an offer of a place at a school on the basis of fraudulent or intentionally misleading information, which has effectively denied a place to a child with a higher right of entry, this place will be withdrawn. If the Authority withdraws a place on the above grounds, you will be offered a place at another school and notified of your right of appeal.

The offer of a school place that is made in error will be withdrawn by the admissions authority.

Defer or delay full time education

All children have the right to start school full time in the September following their fourth birthday. However, parents have the flexibility to choose when their child starts school on a full time basis. Parents can also choose a free full time or part time place in nursery or other early learning provider so their child can access the Early Years Foundation stage.

Deferred entry

If you feel that your child is not ready to take up a full time or part time place at school the term following their fourth birthday you can choose to defer their entry until later in the academic year. (January or April). You can request a part time place at school but your child must be in full time education when they reach compulsory school age (the term following their fifth birthday).

It is important that you apply for a school place before 15 January 2024 even if you are considering deferring your child's entry into school. If you do not apply before the closing date you may find that your preferred school is full and we cannot offer a place later in the academic year. Once a place has been allocated at a school you can discuss your intentions with them. You must let your allocated school know as soon as possible if you wish to defer your child's entry.

Delayed entry/Summer born applications

The Government has recognised the concerns of parents who have summer born children with regard to their readiness for fulltime education. This applies equally to children who were born at full term and those born prematurely who would otherwise have been born in the following academic year.

Delaying entry means that you are requesting that your child begins full time education in reception class the year following their chronological year group. If your child is born between 1 April and 31 August you may request that your child's entry into reception class is delayed. This will be considered by the admissions authority of your preferred school(s). The admissions authority may require evidence to support your request to delay entry. There is no guarantee that your request for a delayed entry will be accepted.

If you wish to make an application for a summer born child to start school in a reception class in September 2025, you must still submit an application before 15 January 2024 and notify the admissions team that you will be seeking to delay entry for your child. If your application to delay entry is approved, we will cancel your application for a school place for September 2024 and you must make a new application the following year.

The Government have produced a guide for parents who want more information about delayed entry into school. Click the link to find a copy of the guide;

[Summer born children starting school: advice for parents - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/summer-born-children-starting-school-advice-for-parents)

Frequently asked questions

When does my child start school?
All children will be able to start school full time at the beginning of the Autumn Term. This does not mean your child must start full time attendance in the Autumn Term. Parents can defer their child's full-time admission until later in the school year. However, it will not be possible to defer this beyond the beginning of the term after their fifth birthday or into the next academic year.
Does my child have to start full time at school?
You can request a part time place at a school as long as your child is in full time education the term following their fifth birthday. To arrange a part time place you should contact the school as soon as your place is allocated to discuss this.
Do I have a better chance of getting my highest preference if I apply early?
No, all applications received up to the closing date are considered equally. Places are not allocated on a first come first served basis.
Am I guaranteed a place at my catchment school?
No, places are not guaranteed even for those pupils who live in the catchment area. If there are more applications than places available places are allocated according to the published admission arrangements of the school.
What happens if I apply late?
You will have less chance of receiving one of your preferred schools. See the section on late applications on page 14.
Do I have to apply if I want to delay my child's entry into school?
Yes, you must still make an application before 15 January 2024 and notify the admissions team that you wish to delay entry. If you do not apply and your delayed entry application is unsuccessful you may not be allocated a place at any of your preferred schools.
Can I apply for just 1 school?
Yes you can, but we strongly recommend you apply for three preferences. If we cannot allocate your preference of school, we may not be able to allocate a place at a school close to you.
What happens if I do not get a place at my first preference of school?
We will consider your second and third preferences and if possible allocate you a place at one of these schools. Your child will be placed on the waiting list and we will offer you the right of appeal.
What happens if I am not allocated any of my preferred schools?
We will allocate a place at the next nearest school that has a vacancy and you will be offered the right of appeal and placed on the waiting list for your preferred school(s)
What are my options if I do not get allocated one of my preferred schools?

You can accept a place at the school allocated, consider requesting an alternative school. You can also appeal against the decision to refuse a place at your preferred school.

How does the waiting list work?

We will keep a waiting list until the end of the autumn term. Waiting lists are kept in the oversubscription criteria order published by the school e.g. sibling link. It does not depend on who applied first for the school.

How do appeals work?

If we cannot offer you a place at your preferred school because it is full, we will automatically send you some guidance on how to appeal and the necessary appeal forms. For more information see page 63.

What happens if I want to change my preference(s) after the closing date?

Unless there are exceptional circumstances for changing your preferences after the closing date the new preferences will be considered as a late application and will be processed after those that were received on time.

If I cannot apply online, where do I send the paper forms?

If your child is attending a Hull Primary School nursery you can hand in your completed CAF to your child's school. You can also return the CAF direct to: The Admissions Team, Room 128 Guildhall, Alfred Gelder Street, Hull, HU1 2AA.

How do I choose a school?

In deciding which school is the best one for their child, parents usually take into account a range of factors. Some key points for you to consider are;

1. Catchment Area

Most addresses in the city of Hull fall within a primary school's catchment area. Attending the school serving the area where they live means that children are taught in their local area, with other children from the same area, making it easier for them to make and keep friends and ensuring the child has a familiar and stable social group and environment.

Children living in a school's catchment area are given a high priority for a place. There is, however, no guarantee of an offer of a place at your catchment school as it may be full or oversubscribed in your child's year group. We strongly recommend that you name your catchment area school or nearest school as one of your preferences, even if it is your third preference.

If you do not name your catchment or nearest school as one of your preferences it is likely that any application for home to school transport will be declined.

To check your catchment or nearest school see the catchment map at the back of this guide, visit the www.hull.gov.uk/admissions website or contact the School Admissions Team on 01482 300 300 or lsadmissions@hullcc.gov.uk.

2. Published Admission Number

Each school has an agreed maximum number of pupils it will admit into Reception each academic year. This is known as the published admission number. When the number of pupils allocated to a school reaches the published admission number, no further pupils will be allocated. Every school must publish the number of pupils it will admit into Reception as part of their admissions arrangements. These can be found later in this guide or by visiting www.hull.gov.uk/admissions or the school's website.

3. Find out about the school

The school's website will give you important detailed information about the life and character of the school. Read the latest OFSTED inspection report – Inspection reports can be seen at the school, the local library and the OFSTED website (www.ofsted.gov.uk). These reports give a detailed snapshot of the school. Look carefully at the date of the inspection: if the inspection was some time ago, the information may be out of date. Please bear in mind that new academy schools may not yet have had an OFSTED inspection.

Schools are happy to discuss with you what they have to offer your child. If you want to visit a school you should contact them directly to arrange this.

4. Do I have a real choice of school?

The 'choice' you have is which schools to select on your application form and which preference order you rank them. Naming a school does not guarantee that you will be offered a place there, although we will try to meet as many preferences as possible.

It is important that you make a realistic assessment of how likely it is that your child will get a place at the schools you name on the form. Some schools in Hull regularly receive far more applications than they have places available. Where this happens, the over subscription criteria, (which are set out in this booklet) must be used to decide which children should be given priority for a place at those schools. The information on individual schools later in this booklet shows how many applications each school received last year. You should study this section carefully before completing the preference form.

5. Types of primary schools in Hull

There are seventy one primary schools in Hull. One is a voluntary aided primary school and the remaining schools are academies. This means that the governing body for the voluntary aided school and the Academy Trust are the admission authority.

The governing body or academy trust are responsible for setting and publishing the admission arrangements and rank the applications they receive based on the published oversubscription criteria. They are also responsible for arranging or providing an appeal against the refusal of a place at the school.

Making an application

You can apply online for your child's school place. The benefits to consider are;

- It's quick and safe to use and you will receive an immediate acknowledgement via email to confirm receipt of your submitted form
- You can opt to receive an email on 16 April 2024 confirming which school your child has been offered.
- There is no risk that your application will get lost in the post.
- The service is available 24 hours a day, 7 days a week from 1 October 2023 up to 15 January 2024.
- You can apply from wherever there is internet access, ie, home, library

You can access the online service at the following address; www.hullcc.gov.uk/admissions

Click on the link that takes you to 'My School Portal'. You will need to register your details before making an application. Once you have registered, you can go into the site again at any time by using your email address and password.

Common Application Forms

If you are not able to use the online service you can request a Common Application Form (CAF) from your nursery, a customer contact centre or by calling 01482 300 300. If you apply using a CAF we will write to you on 16 April 2024 to confirm your allocated school.

Supplementary Information Forms

If one of your preferred schools is Alderman Cogan's CE Primary or St Andrew's CE Primary, you will be required to complete a supplementary application form which is available on the school's website or on the Hull City Council website at www.hull.gov.uk/admissions

Where should I apply to?

If you live in Hull. You can apply online using Hull City Council's online application system at www.hull.gov.uk/admissions. The online system is available 24 hours a day, 7 days a week from 1 October 2023 to midnight on 15 January 2024 which is the deadline for applications to be received. The Council offers free computer access at its libraries and Customer Service Centres.

You must apply through the Admissions Team at Hull City Council if you want to apply for a place at any maintained or academy school even if the school at which you want a place is outside Hull.

If you live in another local authority outside Hull you must apply for a primary school place using your home Council's online system even if the school at which you want a place is in Hull. Your home local authority will then forward your application to Hull to consider.

Can you apply directly to a school? No. Although many schools are their own admission authorities and may set their own oversubscription criteria, their admissions are still coordinated by the local authority. You must therefore make your application to the local authority where you live.

Late applications

The deadline for applications is 15 January 2024. If you apply after this date your application may not be processed in time for you to receive an offer of a school place on 16 April 2024.

All late applications are processed after those that arrive on time. If you do not apply before the deadline date your preferred school(s) may be filled before your application is considered.

If we receive a late application before 12 February 2024 it will be processed after those received on time and you will receive an offer of a school place on 16 April 2024. Late applications received after 12 February 2024 will not be processed until 10 May 2024. Changes of preference will be treated as late if they are received after the closing date.

After the second round of allocation on 10 May 2024 all late applications will be processed in line with the oversubscription criteria of the preferred schools in the date order they are received.

How is my application processed?

When you apply for a school place we will coordinate with all of your preferred schools even if they are in another authority. You will then receive only one offer of a school place. A copy of our published coordinated scheme is available on the Hull City Council website at www.hull.gov.uk/admissions



Waiting lists

If your child cannot be allocated a place at your higher ranked preference of school we will automatically place your child on the school's waiting list. Waiting lists are kept in the order of the oversubscription criteria from the school and not on a first come first served basis.

After the first round of allocations on 16 April 2024, we will automatically reallocate your child to a higher ranked preference of school if a place becomes available before the second allocation of places on 10 May 2024.

After 10 May 2024 if a place becomes available at a school we will contact the first person on the waiting list to offer them the place. If the place is no longer required we will contact the next person on the list until the place is filled or everyone on the list has been offered the place

The waiting lists are kept until the end of the Autumn Term, however, at the end of term if you wish your child to remain on the waiting list for the rest of the academic year you can do this by submitting your request in writing.

If you have not been allocated your preferred school

If you have not been offered your preferred school you can make a formal appeal. We will send you an appeal form when we write to tell you which school your child has been allocated to. You should fill in this form and return it the Admissions Team by the date specified on the appeal form. The appeal will be heard, within 40 school days of the closing date for appeals, by an independent appeal panel arranged locally. For appeals submitted by the deadline date in the 'starting school for the first time' process, hearings should be heard by July 2024.

Accepting a place at an alternative school will not in any way affect an appeal for your chosen school.

Some schools arrange their own independent appeals panels. Other school appeals are arranged by the democratic services department at the Local Authority. However, you can return your completed appeals form to the school admissions team who will forward this on to the relevant school or department for you.

Further information about appeals is available on page 73.

Oversubscription Criteria

Each school or admission authority must have an admissions policy that clearly details how many school places are available and how school places will be offered should there be more applications than there are places available.

To determine this, applications have to be ranked (ordered) according to a published set of criteria – these are known as the oversubscription criteria. Each individual criterion will have a clear definition.

Adelaide, Broadacre, Bude Park, Christopher Pickering, Clifton, Highlands, Kingswood Parks, Maybury, Neasden, Parkstone, St Nicholas and Woodland Primary Schools.

Applications for pupils having an Educational Health and Care Plan will be dealt with in accordance with the Code of Practice on Special Educational Needs and if one of our schools is named in a child's EHC plan, the local governing body are required to admit the pupil. After the allocation of pupils with an EHC Plan, where the number of applications is greater than the remaining places the following criteria will be applied in the order set out below.

1. All 'looked after children' or 'previously looked after children', including those from outside England.
2. Children of staff based in the academy (where the member of staff has been employed at the academy for 2 year or more years at the time that the application is made for a place at the academy or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.)
3. Children whose parents reside within the catchment area of the academy at the time of application. Proof of residence will be required. (Catchment area is marked on a plan). St Nicholas Primary School does not have a catchment area so applicants are welcomed from any part of the city.
4. Children, with a sibling who will be attending the academy at the expected time of admission.
5. Other children by distance from the academy, with priority for admission given to children who live nearest to the academy.

Criteria 4 and 5 will be used as a tiebreaker for other criteria. If the school is oversubscribed from within its catchment area after the allocation of children with an EHCP and children under criteria 1 and 2, then the brothers/sisters and geographical criteria will be used in that order as tie-breakers.

Notes

1. A looked after child' is one who is (a) in the care of a local authority or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). A previously looked after child is one who was previously looked after but ceased to be so because they were adopted (see Adoption and Children's Act 2002 section 46) or became subject to a child arrangement order (see definition in Section 8 of the children's Act 1989) or a special guardianship order (see the definition in section 14a of the Children's Act 1989)

2 A looked after child, or previously looked after child from outside England is a child who appears (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted

3. Sibling is defined in these arrangements as natural brothers or sisters (children with the same natural parents who live at the same address or different address), adopted siblings, stepbrothers or sisters and foster brothers and sisters, who reside at the same address and will be attending the academy at the expected time of admission

4. Residence is defined as the normal family address where the child resides. The qualification date is the closing date for applications. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (i.e. Sunday night to Thursday night inclusive). Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place.

5. the measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used

6. Officers employed by departments of the United Kingdom Government, such as FCO, DFID, UKVi

Ainthorpe and Endike Primary Schools

If there are more applications than places available we will apply the oversubscription criteria listed below. The oversubscription criteria are listed in the order we apply them. If it is necessary to distinguish between more than one applicant in any criteria, the next criteria will be applied until the tie-breaker is used.

1. Looked after children and all previously looked after children. Previously looked after children are children who were looked after including those children who appear (to the Trust as the admission authority) to have been in state care outside of England, but ceased to be so because they were adopted.

Looked after children: A 'looked after child' is a child who, at the time of making an application to a school, is: a) In the care of a local authority, or b) being provided with accommodation by a local authority in exercise of its social services functions (see the definition in Section 22(1) of the Children Act 1989). Previously looked after children: Previously looked after children are children who were looked after, but ceased to be so because they: a) were adopted under the Adoption Act 1976 (see Section 12 adoption orders) or the Adoption and Children Act 2002 (see Section 46 adoption orders), or b) became subject to a child arrangements order (as defined in Section 8 of the Children Act 1989 and as amended by Section 12 of the Children and Families Act 2014), or c) became subject to a special guardianship order (see Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians)). Previously looked after children includes children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

2. Where it relates to the school preference, significant medical factors (supported by a letter from the GP, consultant or other medical professional) or exceptional family circumstances (supported by a letter from the relevant agency, such as a social or family support worker).

3. Being resident in the catchment area of the school as denoted by the LA's map

4. A child with a sibling on roll at the time of application. Siblings include a brother or sister who share the same parents; a half-brother, half-sister or legally adopted child living at the same address; a child looked after by a local authority placed in a foster family with other

school age children; a stepchild or children who are not related but live as a family unit, where parents both live at the same address as the child.

5. The distance from the child's permanent home address to the school. Priority will be given to the child living nearest the school. The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used. The Authority will use Routefinder, a computer mapping system, to make measurements.

Home Address: Residence is defined as the normal family address where the child resides. The qualification date is the closing date for applications under the co-ordinated admissions scheme. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (i.e. Sunday night to Thursday night inclusive). Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place. Where families change normal address after the closing date but before the allocation process has commenced, this can be considered under the review procedure.

Tie-breaker: If two or more children are tied for the last place a lottery will be drawn by an independent person, not employed by the school.

Alderman Cogan's CE Primary

The school will admit all children with an Education, Health and Care Plan (EHCP) which names the school. If your child has any such EHCP, please contact your home local authority who will advise you on your options.

If the number of preferences expressed for the school exceeds the number of places remaining available (after the admission of any children with an EHCP which names the school), priority will be awarded to applicants using the following oversubscription criteria, which will be applied in the order of priority shown.

1. Children who are looked after by a local authority and children who were previously looked after. "looked after child" is a child who at the time of making the application to school is (a) in the care of a local authority in England, or (b) being provided with accommodation by a local authority in England in exercise of their social services functions.

A "previously looked after child" is a child who: (a) Was previously a looked after child in accordance with the above definition, but who immediately after being looked after was subject to an adoption, child arrangement or special guardianship order; or (b) Appears to the Trust (having sought advice from the Local Authority) to have been in state care outside

of England and who have ceased to be in state care as a result of being adopted. A child is regarded as having been in state care in a place outside England if they were in the care of or were accommodated by a public authority, a religious organisation or any other provider of care whose sole or main purpose is to benefit society

2. Children with exceptional social or medical needs where these needs can only be met at the school. To be given priority on this basis, the Trust would have to be satisfied that the child's social or medical needs were such that they can only be met at the school. The Trust may liaise with any third parties as they may deem appropriate in making their assessment and may seek the advice of any relevant Local Authority Panel in reaching its decision.

3. Children who have a sibling in school at the time the application is made and who will have a sibling in Reception or Years 1-6 at the school at the proposed date of admission. "Siblings" for the purposes of this policy refers to (a) children with the same natural parents living at the same address; (b) children with the same natural parents living at different addresses (e.g. due to separation of natural parents); (c) half- brothers/sisters living at the same address (d) step – brothers/sisters living at the same address (e) children living as part of the same family unit with their parents/guardians at the same address.

4 Children eligible for the early years' pupil premium and Free School Meals Pupil Premium or service premium who attend the school's nursery.

The Early Years and Free School Meals Pupil Premium is additional funding for publicly funded schools in England to raise the attainment of disadvantaged pupils and close the gap between them and their peers . Your child will be eligible i f they are registered as eligible for free school meals at any point in the past 6 years. The priority does include families who remain eligible for Free School Meals under the transitional arrangements related to Universal Credit and Covid.

The school's nursery is established and run by the school and is called Alderman Cogan's CE Nursery. Children eligible on 28th February 2024 for the Early Years Pupil Premium who are attending the school nursery at the time of application or children who are eligible on 28th February 2024 for the Free School Meals Pupil Premium. This priority does not include children who have only been eligible to receive Universal Infant Free School Meals

If you meet this criterion and are not eligible for priority 1, 2 or 3, you must attach supporting evidence and a Supplementary

Information Form. See Appendix 2. Ebor Academy Trust will initially confirm eligibility for this priority using an electronic checking

service such as the LGFL or the DfE Electronic Checking Service (ECS). This will be assessed on the first school day after 28th

February. If the ECS check reveals you are not currently eligible, you will need to provide further evidence to confirm eligibility.

5. Children living within the Catchment Area (with priority given to children who regularly and frequently worship, or whose parent(s)/carer(s) regularly and frequently worship, at a Christian place of worship). The Catchment Area is the area shown on the map at Appendix 1. Priority within this criterion is given as follows:

A. Catchment Foundation Places - First priority will be given to those satisfying the requirements for a Catchment Foundation Place. In order to be eligible for a Catchment Foundation Place, the applicant must live in the Catchment Area and be able to demonstrate the required frequency of worship by the child or at least one parent/carers. The minimum level of worship will be attendance at worship an average of at least twice a month for the twelve months immediately prior to the date of application. The worship must be at a regular public service at a Christian place of worship. A Christian place of worship is defined as a church which is Designated under the Ecumenical Relations Measure 2018, nationally by the Archbishops of Canterbury and York, or locally by the diocesan bishop, or which is a member of Churches Together in England, or affiliated to the Evangelical 3 Alliance or a Partner Church of Affinity. The list of nationally designated churches can be found at https://www.churchofengland.org/sites/default/files/201904/list_of_designated_churches_3_oct_18.pdf. In order to be eligible for consideration for a Catchment Foundation Place, you will need to submit a completed Supplementary Information Form as outlined in paragraph 2b above which includes verification of attendance at worship from your minister of religion.

B. Other Catchment Places – After the admission of applicants eligible for a Catchment Foundation Place, priority will be given to all other children living in the Catchment Area

6. Children living outside the Catchment Area (with priority given to children who regularly and frequently worship, or whose parent(s)/carer(s) regularly and frequently worship, at a Christian place of worship). The Catchment Area is the area shown on the map at Appendix 1. Priority within this criterion is given as follows:

A. Out of Catchment Foundation Places - First priority will be given to those satisfying the requirements for an Out of Catchment Foundation Place. In order to be eligible for an Out of Catchment Foundation Place, the applicant must satisfy the requirements for a Catchment Foundation Place, save for the requirement that they must live in the Catchment Area. In order to be eligible for consideration for an Out of Catchment Foundation Place, you will need to submit a completed Supplementary Information Form as outlined in paragraph 2b above which includes verification of attendance at worship from your minister of religion.

B. Other Out of Catchment Places – After the admission of applicants eligible for an Out of Catchment Foundation Place, priority will be given to all other children living outside the Catchment Area

Tie- Breaker

If there are more applications within any given criterion (or sub-criterion) than there are remaining places available, the places will be allocated to children satisfying the relevant criterion (or sub-criterion) who live closest to the school. The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used. The measurement will be made using Routefinder, a computer mapping system used by Hull City Council to make measurements.

If the measurement of the distance from home to school above does not distinguish between two or more applicants with equal priority, random allocation will be used as the final tie-breaker. This will be supervised by someone independent of the school and the Trust.

Where the application of the above would lead to a place being made available for a child/children of multiple birth but not their sibling(s) who is/are of multiple birth, the Trust will work within the Admissions Code in order to seek to make a place available for the sibling(s) wherever reasonably possible and where they are legally permitted to do so.

Appleton, Bricknell, Francis Askew, Paisley, Rokeby Park, Stoneferry and Victoria Dock Primary Schools

All Trust Primary Schools Applications for pupils with a statutory assessment of special educational needs will be dealt with in accordance with the Code of Practice on Special Educational Needs 2014. Where a school is named on a child's Educational and Health Care Plan (EHCP) following consultation with the Head and Governors, the governing body is required to admit the pupil. After allocation of children with EHCP, where the applications are greater than the remaining places the following criteria will be applied in the order set out below:

1. Looked after children and all previously looked after children. A previously looked after child means such children who were adopted (or subject to child arrangement orders or special guardianship orders) immediately following having been looked after.
2. Being resident in the catchment area of the school (see note (ii) below)
3. Having a brother or sister who will be attending the school at the expected time of admission. (See note (i) below)

4. Children of staff, if the member of staff has been employed by the school for a minimum of two years and/or has been recruited to fill a post for which there is a demonstrable skill shortage.

5. Geographical, with priority given to those living nearest to the school. (See notes (ii) and (iii) below).

Notes

(i) Brothers and sisters include: • Children with the same natural parents living at the same address • Children with the same natural parents living at different addresses • Half-brothers/sisters living at the same address • Step-brothers/sisters living at the same address • Children living as part of the same family unit with their parents/guardians at the same address

(ii) Residence is defined as the normal family address where the child resides. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (i.e. Sunday night to Thursday night inclusive). Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place.

(iii) The measurement of distance is the shortest available safe route for pedestrians along footpaths alongside roads marked on the current street map of the city. (The exception to this is Bricknell Primary School also includes the maintained footpath along St Ninian's Walk for access to the school.) Hull City Council uses Route finder, a computer mapping system to make measurements.

Criteria 3, 4 and 5 will be used as a tiebreaker for other criteria. If the school is over-subscribed from within its catchment area after the allocation children with EHCP and children under criteria 1, then the brothers/sisters, children of staff and geographical criteria will be used in that order as tie-breakers

Bellfield, Collingwood, Dorchester, Eastfield, Longhill, Pearson, Stockwell, Sutton Park, Thoresby, Wansbeck, Westcott and Wheeler Primary Schools.

After the allocation of EHCP pupils, where the number of applications is greater than the remaining places the following criteria will be applied in the order set out below:

1. Children in public care at the time when preferences are expressed and who are still in public care at the time of their admission to school, and those who have been previously looked after (see note (i))

2. Having a brother or sister who will be attending the school at the expected time of admission and resident in the catchment area of the school. (see notes (ii) and (iii))
3. Having a brother or sister who will be attending the school at the expected time of admission but not a resident in the catchment area of the school. (see note (ii))
4. Having attended a HCAT Primary School nursery (Foundation One) for at least the three terms prior to admission into the reception class (Foundation Two).
5. A resident in the catchment area of the school, but not having a brother or sister who will be attending the school at the expected time of admission and (see note ii)
6. A child whose parent is a member of staff at the School. (see note v)
7. Geographical, with priority being given to those living nearest to the school. (see note (iv))

Tie Break

If we have more applications meeting one of these priorities than there are places available, we will offer places in order of distance from the school – so those living closer to the school would be offered a place before those living further away, when measured in a straight line. (see note iv). In the unlikely event there are insufficient places for two (or more) pupils living in the same building (e.g. flats) or otherwise equidistant from the school, then any final place will be allocated by the drawing of lots, witnessed by an independent person.

Notes

(i) The highest priority must be given to looked after children 1 and children who were looked after, but ceased to be so because they were adopted 2 (or became subject to a residence order or special guardianship order 4). Further references to previously looked after children in the Code means children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after. 1. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services function (see the definition in section 22(1) of the Children Act 1989) 2. Under the terms of the Adoption and Children Act 2002. See section 46 (adoption orders) 3. Under the terms of the Children Act 1989. See section 8 which defines a 'residence order' as an order settling the arrangements to be made as to the person with whom the child is to live 4. See section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order. 5. This includes children who have been in state care outside England and have been adopted. State Care includes those looked after by a public authority, a religious organisation or another provider of care whose sole purpose is to benefit society. The care may have been provided in orphanages or other settings.

(ii) Brothers and sisters include children with the same natural parents living at the same address children with the same natural parents living at different addresses (e.g. due to separation of natural parents) half- brothers/sisters living at the same address step –

brothers/sisters living at the same address - children living as part of the same family unit with their parents/guardians at the same address.

(iii) Residence is defined as the normal family address where the child resides. The qualification date is the closing date for HCAT Admissions Policy Jan 2021 for 22/23 academic year applications under the coordinated admissions scheme. (Where families change normal address after the closing date but before the allocation process has finished this can be considered under the review procedure). See catchment area map for community schools. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (i.e. Sunday night to Thursday night inclusive). Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place.

(iv) The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used. Crown servants Paragraph 2.18 of the School Admissions Code requires that for families of UK service personnel with a confirmed posting to their area or Crown servants returning from overseas to live in that area, admission authorities must allocate a school place in advance of their move, provided their application is accompanied by an official letter declaring a relocation date and unit address or quartering address

(v) Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage

Biggin Hill, Cavendish, Cleeve, Gillshill, Spring Cottage and Thanet Primary Schools.

Applications for pupils having an Educational Health and Care (EHC) Plan will be dealt with in accordance with the Code of Practice on Special Educational Needs and if one of our schools is named in a child's statement, the local governing body are required to admit the pupil. Some schools will be oversubscribed after the allocation of pupils with an EHC Plan. Where this is the case, priority is given to certain categories of children.

The oversubscription criteria set out below will be used to prioritise all applicants who have applied for a place at a school in the following order:

1. All 'looked after children' or 'previously looked after children', including those from outside England
2. Those children with significant medical or social need

3. Children, with a sibling who will be attending the academy at the expected time of admission.
4. Children of staff based in the academy (where the member of staff has been employed at the academy for 2 or more years at the time that the application is made for a place at the academy or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage).
5. Children whose parents reside within the catchment area of the academy at the time of application. See appendix 1 for current catchment areas. Proof of residence will be required
6. Geographical distance, with priority given to those living nearest to the school

Criteria 6 will be used as a tie-breaker for other criteria if needed

Notes

1. A looked after child, or previously looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.
2. . A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society. Such care may have been provided by orphanages or other settings.
3. Significant medical or social need is defined as a need that a child has that would put them at a significant disadvantage if they did not attend at the school. This must be supported by written evidence from a doctor, social worker, educational welfare officer or other appropriate person. This evidence must demonstrate why the child must attend at the chosen school due to their need.
4. Sibling is defined as natural brothers or sisters (children with the same natural parents who live at the same address or different address), adopted siblings, stepbrothers or sisters and foster brothers and sisters, who reside at the same address and will be attending the school at the expected time of admission.
5. Residence is defined as the normal family address where the child lives. The qualification date is the closing date for applications. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week.
6. . Geographical distance. Where distance from the child's home to school has to be measured, the admission authority, or another body acting on their behalf, uses a computer GIS mapping system using Ordnance Survey information, to measure the distance and adopts the address points for the child's home and the school as recorded on the Local Land & Property Gazetteer, (LLPG). The actual distance measured is a straight

line from the LLPG recorded address point for the child's home to the LLPG recorded address point for the school

Buckingham and Southcoates Primary Schools

All children whose Education, Health and Care (EHC) Plan names the school will be admitted before any other places are allocated. If the school is not oversubscribed, all applicants will be offered a place. In the event that the school receives more applications than the number of places it has available, places will be given to those children who meet any of the criteria set out below, in order until all places are filled.

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear (to the admissions authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989) .
2. Priority will next be given to children with siblings at the school. Siblings include step siblings, foster siblings, adopted siblings and other children living permanently at the same address. Priority will not be given to children with siblings who are former pupils of the school.
3. Pupils who are eligible for Early Years Pupil Premium and are in a nursery class which is part of the academy.
4. Priority will next be given to children of staff at the academy, in either of the following circumstances:
 - a) The member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or
 - b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
5. Pupils whose main residence is within the catchment area. Parents can view each academy catchment area through their local authority website.
6. Distance For Hull County Council academies distance will be measured by the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used. The Authority will use Routefinder, a computer mapping system, to make measurements.

Tie Breaker

In the case of 2 or more applications that cannot be separated by the oversubscription criteria outlined above, the school will use the distance between the school and a child's home as a tie breaker to decide between applicants. Priority will be given to children who live closest to the school. Distance will be measured as outlined above in criterion 5. A child's home address will be considered to be where he/she is resident for the majority of nights in a normal school week. Where the distance between 2 children's homes and the school is the same, random allocation will be used to decide between them. This process will be independently verified.

3. Definitions

The normal admissions round is the period during which parents can apply for state-funded school places at the school's normal point of entry, using the common application form provided by their home local authority.

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear (to the admissions authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989) .

Rules for siblings

Included in this factor are step siblings and half siblings living at the same address and who will be attending the academy at the expected time of admission.

Rules for Residence

By home we mean the address where the child lives for the majority of the school term time with a parent who has parental responsibility as defined in the Children Act 1989. Or any child in the household where an adult in the household is defined as a parent for the purposes of Section 576 of the Education Act 1996. This could include a person who is not a parent but who has responsibility for her or him. It could include a child's guardians but will not usually include other relatives such as grandparents, aunts, uncles etc. unless they have all the rights, duties, powers and responsibilities and authority, which by law a parent of a child has in relation to the child and their property.

Where your child lives normally during the school week with more than one parent at different addresses, the home address for the purposes of school admissions will be the one where the child spends the majority of term time. If you can show that your child spends an equal amount of time at both addresses during school term time, you can choose which address to use on the application.

If you have more than one home, we will take as the home address the address where you and your child normally live for the majority of the school term time.

Children of staff at the Academy Either:

- a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or;
- b) where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage

Chiltern, Ings, Oldfleet, Sidmouth and Stepney Primary Schools

After the allocation of pupils with an EHC plan, where the number of applications is greater than the remaining places the following criteria will be applied in the order set out below:

1. Children in public care at the time when preferences are expressed, and those who have been previously looked after, (see note (iv) below). This includes children who have been looked after pupils in other countries and then adopted.
2. Being resident in the catchment area of the school (see note (i) below.)
3. Having a brother or sister who will be attending the school at the expected time of admission (see note (ii) below)
4. Geographical, with priority given to those living nearest to the school (see notes (ii) and (iii) below)

Criteria 3 and 4 will be used as a tie-breaker for other criteria. If the school is over-subscribed from within its catchment area after the allocation of EHC children and children under criteria 1 and 2, then the brothers/sisters and geographical criteria will be used in that order as tie-breakers.

Notes

(i) Residence is defined as the normal family address where the child resides. The qualification date is the closing date for applications under the co-ordinated admissions scheme. (Where families change normal address after the closing date but before the allocation process has commenced this can be considered under the review procedure). Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (ie. Sunday night to Thursday night inclusive). Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place.

(ii) Brothers and sisters include children with the same natural parents living at the same address children with the same natural parents living at different addresses (eg due to separation of natural parents) half brothers/sisters living at the same address step – brothers/sisters living at the same address - children living as part of the same family unit with their parents/guardians at the same address.

(iii) The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used. The Authority will use Routefinder, a computer mapping system, to make measurements.

(iv) The highest priority must be given to looked after children (1) and children who were looked after, but ceased to be so because they were adopted (2) (or became subject to a residence order) (3) or special guardianship order (4). This includes children who have been looked after pupils in other countries and then been adopted. 1. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989) 2. Under the terms of the Adoption and Children Act 2002. See section 46 (adoption orders). 3. Under the terms of the Children Act 1989. See section 8 which defines a 'residence order' as an order settling the arrangements to be made as to the person with whom the child is to live.

Craven, Mersey and The Parks Primary Schools

Applications for pupils having statements of special educational needs will be dealt with in accordance with the Code of Practice on Special Educational Needs. Where a school is named in a child's statement the governing body are required to admit the pupil. After the allocation of statemented pupils (with an EHCP), where the number of applications is greater than the remaining places the following criteria will be applied in the order set out below;

1. Looked after children at the time when preferences are expressed and who are still in public care at the time of their admission to school, and those who have been previously looked after, (see note i below),
2. Having a brother or sister who will be attending the school at the expected time of admission and resident in the catchment area of the school (see notes (ii) and (iii)).
3. Having a brother or sister who will be attending the school at the expected time of admission but not a resident in the catchment area of the school (see note (ii))
4. A resident in the catchment area of the school, but not having a brother or sister who will be attending the school at the expected time of admission and (see note ii)).

5. Having attended Academy nursery (Foundation One) for at least the three terms prior to admission into the reception class (Foundation Two).
- 6) Children of staff members (see note (iv)).
- 7) Geographical, with priority being given to those living nearest to the school (see note (v)).

Criteria 6 will be used as a tie-breaker for other criteria if, after the allocation of stated and looked after children the school is full from within any of the other admission criteria. Admission authorities may give priority in their oversubscription criteria to children of staff in either or both of the following circumstances: where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage .

Notes

(i) The highest priority must be given to looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order³ or special guardianship order⁴). Further references to previously looked after children in the Code means children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after. 1 A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).² Under the terms of the Adoption and Children Act 2002. See section 46 (adoption orders). 3 Under the terms of the Children Act 1989. See section 8 which defines a 'residence order' as an order settling the arrangements to be made as to the person with whom the child is to live. 4 See section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order

(ii) Brothers and sisters include children with the same natural parents living at the same address children with the same natural parents living at different addresses (e.g. due to separation of natural parents) half- brothers/sisters living at the same address step – brothers/sisters living at the same address - children living as part of the same family unit with their parents/guardians at the same address.

(iii) Residence is defined as the normal family address where the child resides. The qualification date is the closing date for applications under the co-ordinated admissions scheme. (Where families change normal address after the closing date but before the allocation process has finished this can be considered under the review procedure). See appendix 1 catchment area map for community schools. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (i.e. Sunday night to Thursday night inclusive). Childcare

arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place.

(iv) This applies where a) the staff member has been employed by the school for two or more years at the time at which the application for admission to the school is made, and/or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage .

(v) The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used.

Endsleigh Holy Child, St Charles', St Mary Queen of Martyrs', St Richard's, St Thomas More and St Vincent's RC Primary Schools

Where there are insufficient places available to meet all parental preferences, priority will be given to applications in the following order: (First priority in each category will be given to siblings (see note 3) that is, children who will have older brothers or sisters attending the school in September 2022.)

1. Roman Catholic 'children looked after' (in public care) and Roman Catholic children previously 'looked after' but ceased to be so because they became adopted or became subject to a residence or special guardianship order immediately following having been looked after.

2. Roman Catholic children whose home address is within the parishes of either;

(i) Endsleigh Holy Child School - the parishes of St Anthony's and Marist Roman Catholic churches.

(ii) St Charles's School - the parishes of St Mary Queen of Martyrs Church and St Francis of Assisi Church.

(iii) St Mary Queen of Martyrs School - the parishes of St Mary Queen of Martyrs church and St Francis of Assisi church.

(iv) St Richard's School- the parishes of Sacred Heart (Southcoates Lane), St.Bede's (Staveley Road) and St Stephen's (Annandale Road).

(v) St Thomas More School - the parishes of St. Joseph's (Anlaby Road), St. Wilfrid's (Boulevard), Corpus Christi (Spring Bank West) or Our Lady of Lourdes (Hessle)

(vi) St Vincent's School - the parishes of St Vincent's de Paul Roman Catholic church.

3. Roman Catholic children of members of academy staff who have been employed at the academy or its predecessor for two or more years at the time at which the application for admission to the academy is made.
4. Other Roman Catholic children.
5. Other 'children looked after' (in public care) and other children previously 'looked after' but ceased to be so because they became adopted or became subject to a residence or special guardianship order immediately following having been looked after.
6. Children of other Christian denominations (see note 3).
7. Other children of members of academy staff who have been employed at the academy or its predecessor for two or more years at the time at which the application for admission to the academy is made.
8. Other children.

ADDITIONAL NOTES

1. Definition of Roman Catholic Children, who, at the closing date of your application, have been baptised as Catholics or have been formally received into the Catholic Church. All applicants seeking admission under any of criteria 1 to 4 will be asked to provide evidence that the child has been baptised as a Roman Catholic or has been received into the Roman Catholic Church. A baptismal certificate or a letter from their priest confirming their baptism or reception into the Roman Catholic Church will suffice.
2. Definition of Looked After Child in Public Care A looked after child is a child who is (a) in the care of a Local Authority or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22 (1) of the Children Act 1989).
3. Definition of children of other Christian denominations "Children of other Christian denominations" means: children who belong to other churches and ecclesial communities which, acknowledging God's revelation in Christ, confess the Lord Jesus Christ as God and Saviour according to the Scriptures, and, in obedience to God's will and in the power of the Holy Spirit commit themselves: to seek a deepening of their communion with Christ and with one another in the Church, which is his body; and to fulfil their mission to proclaim the Gospel by common witness and service in the world to the glory of the one God, Father, Son and Holy Spirit. An ecclesial community which on principle has no credal statements in its tradition, is included if it manifests faith in Christ as witnessed to in the Scriptures and is committed to working in the spirit of the above. All members of Churches Together in England and of CYTŪN are deemed to be included in the above definition, as are all other churches and ecclesial communities that are in membership of any local Churches Together Group (by whatever title) on the above basis. All applicants seeking admission under any of criteria 6 will be asked to provide evidence that they are members of another Christian denomination. A baptismal certificate or a letter from their religious leader will suffice.

4. Definition of Sibling Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling and is in attendance at the same school on the date of admission.

Estcourt Primary,

From 2023-2024 the academy will accordingly admit at least 45 pupils into the relevant age group each year if sufficient applications are received.

All applicants will be admitted if fewer than 45 apply. If there are more applicants than 45 and the academy is over subscribed, then after pupils with EHCPs in which consultation is agreed for, priority for any remaining places will be given to those who meet the oversubscription criteria set out below in priority order (point 5 relates to the admission of children into the reception class only)

- 1) Children in public care at the time when preferences are expressed and who are still in public care at the time of their admission to school, and those who have been previously looked after (see note (i)).
- 2) Children with exceptional medical or social needs.
- 3) Having a brother or sister who will be attending the school at the expected time of admission and resident in the catchment area of the school
- 4) Having a brother or sister who will be attending the school at the expected time of admission but not a resident in the catchment area of the school
- 5) A resident in the catchment area of the school, but not having a brother or sister who will be attending the school at the expected time of admission
- 6) Having attended the Estcourt Primary Academy nursery (Foundation One) for at least the three terms prior to admission into the reception class (Foundation Two).
- 7) Children of staff members, this is after any of the other named criterion above.
- 8) Geographical, with priority being given to those living nearest to the school (see note (iv)).

Criteria 7 will be used as a tie-breaker for other criteria if, after the allocation of stated and looked after children the school is full from within any of the other admission criteria. Admission authorities may give priority in their oversubscription criteria to children of staff in either or both of the following circumstances: where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

Previously Looked After Children

Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). All references to previously looked after children in this Code mean such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society. This includes children who were adopted under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders). Child arrangements orders are defined in Section 8 of the Children Act 1989, as amended by Section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians)

Residence

The normal family home is taken as the address where the child is resident and at which the person or persons with parental responsibility for the child resides. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (e.g. Sunday night to Thursday night inclusive). Where responsibility for a child is shared evenly, the address of the person receiving Child Benefit (CB) or the address used to register the child with a doctor if neither parent is in receipt of CB, will be used for admissions purposes. Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a Child Arrangement Order in place.

For children of UK service personnel and crown servants, the Academy will not refuse to process an application or refuse a place solely because the family do not yet have an intended address, or do not yet live in the area. The Academy will use the address at which the child will live when applying oversubscription criteria, as long as some evidence of their intended

address. The Academy will use a Unit or quartering address as the home address where requested.

Sibling (brother or sister)

Sibling is a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, foster brother or sister or the child of the parent's/carer's partner living in the same family unit in the same family household and address who attends the Academy in any year group excluding Year 6. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.

The Green Way Academy,

Academies Enterprise Trust (AET) is the Admission Authority for the Academy.

If there are more than 60 applications, and the Academy is oversubscribed, then after applicants with an Education, Health and Care (EHC) plan which names the Academy have been admitted, priority for any remaining places will be given to those children who meet the oversubscription criteria set out in the priority order below.

Oversubscription Criteria

1. Looked after children and previously looked after children.
2. Children resident in the catchment area of the Academy.
3. Children with a sibling (brother or sister) who will still be on roll at the Academy at the time of admission.
4. Distance - children resident closest to the Academy.

Tie breaker: Where two or more applicants have equal priority for the last available place (except for twins and children from multiple births) the final tie-breaker will be random allocation, which will be independently verified. N.B. Should the PAN be reached in any criterion before the final oversubscription criterion, then distance will be used to prioritise applicants, with those resident closest to the school receiving the higher priority.

Twins and Multiple Births Where the parent has made the same preferences of school and, through the normal operation of the admission arrangements, the last available place has been allocated to one twin or child from a multiple birth, the other twin or children from the multiple birth will be offered a place at the Academy. In such circumstances, both the PAN and the infant class size limit would be exceeded. The other sibling(s) would remain as exceptions to the Infant Class Size legislation for the time they are in an infant class or until the number in the year group falls back to the PAN.

Looked after children The highest priority in the oversubscription criteria must be given to looked after children and previously looked after children. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

A previously looked after child is a child who was looked after, but ceased to be so because they were adopted or became subject to a child arrangement order (formerly known as a residence order) or a special guardianship order immediately following having been looked after. The admission authority may request a copy of the adoption order, child arrangements order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.

An adoption order is an order under Section 46 of the Adoption and Children Act 2002. A child arrangement order settles the arrangements as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangement order. Section 14A of the Children Act 1989 defines a special guardianship order as an order which appoints one or more individuals to be a child's special guardian(s).

Sibling (brother or sister) Sibling is a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or foster brother or sister living in the same family unit in the same family household and address who attends the Academy in any year group excluding Year 6. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings

Distance The distance measure between the applicant's home and the Academy is provided by the Local Authority. Distance is calculated on the basis of the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. The front entrance of the home property (residence) to main entrance of the Academy site is used. The Local Authority uses RouteFinder, a computer mapping system, to make the measurements.

Resident The normal family home is taken as the address where the child is resident and at which the person or persons with parental responsibility for the child resides. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (e.g. Sunday night to Thursday night inclusive). Where responsibility for a child is shared evenly, the address of the person receiving Child Benefit will be used for admissions purposes. Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a Child Arrangement Order in place.

Griffin, Mountbatten and Thorpepark Primary Schools

Applications for pupils having an Education Health Care Plan (EHCP) will be dealt with in accordance with the Code of Practice on Special Educational Needs. Where a school is named in an EHCP, following consultation with the Head of School and Governors, the governing body are required to admit the pupil. If there are fewer applications than places available, all applicants will be allocated a place. After the allocation of pupils with an EHCP, where the number of applications is greater than the remaining places the following criteria will be applied in the order set out below in the academic year 2023-2024:

1. Children in public care at the time when preferences are expressed, and those who have been previously looked after, This includes children who were previously in state care outside of England and ceased to be in state care because of being adopted and any child who became subject to a child arrangement order or special guardianship order (see note (iv))
2. Being resident in the catchment area of the school (see note (i))
3. Having a brother or sister who will be attending the school at the expected time of admission (see note (ii) below)
4. Geographical, with priority given to those living nearest to the school (see notes (i) and (iii) below)

Criteria 4 will be used as a tie breaker criteria after the allocation of children with an EHCP and Child Looked After, if the school is full from within any of the other admission criteria.

(i) Residence is defined as the normal family address where the child resides. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week. Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place.

(ii) Brothers and sisters include children with the same natural parents living at the same address children with the same natural parents living at different addresses (.eg. due to separation of natural parents) halfbrothers/sisters living at the same address step-brothers/sisters living at the same address - children living as part of the same family unit with their parents/guardians at the same address.

(iii) The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used. This refers to a child living outside the defined catchment area. The Authority will use Routefinder, a computer mapping system, to make measurements.

(iv) The highest priority must be given to Looked After children and children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order. Further references to previously Looked After children in the Code means children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after.

Hall Road Academy

If there are more than 60 applications, and the Academy is oversubscribed, then after applicants with an Education, Health and Care (EHC) plan which names the Academy have been admitted, priority for any remaining places will be given to those children who meet the oversubscription criteria set out below in priority order:

Oversubscription Criteria

1. Looked after children and previously looked after children.
2. Children with exceptional medical or social needs.
3. Children resident in the catchment area of the school.
4. Children with a sibling (brother or sister) who will still be on roll at the Academy at the time of admission.
5. Distance - children resident closest to the Academy.

Tie breaker: Where two or more applicants have equal priority for the last available place (except for twins and children from multiple births), the final tie-breaker will be random allocation, which will be independently verified. N.B. Should the PAN be reached in any criterion before the final oversubscription criterion, then distance will be used to prioritise applicants, with those resident closest to the school receiving the higher priority.

Looked after children The highest priority in the oversubscription criteria must be given to looked after children and previously looked after children. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. A previously looked after child is a child who was looked after, but ceased to be so because they were adopted or became subject to a child arrangement order (formerly known as a residence order) or a special guardianship order immediately following having been looked after. The admission

authority may request a copy of the adoption order, child arrangements order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made. An adoption order is an order under Section 46 of the Adoption and Children Act 2002. A child arrangement order settles the arrangements as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangement order. Section 14A of the Children Act 1989 defines a special guardianship order as an order which appoints one or more individuals to be a child's special guardian(s).

Sibling (brother or sister) - Sibling is a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or foster brother or sister living in the same family unit in the same family household and address who attends the Academy in any year group excluding Year 6. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings

Distance The distance measure between the applicant's home and the Academy is provided by the Local Authority. Distance is calculated on the basis of the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. The front entrance of the home property (residence) to main entrance of the Academy site is used. The Local Authority uses RouteFinder, a computer mapping system, to make the measurements.

Resident The normal family home is taken as the address where the child is resident and at which the person or persons with parental responsibility for the child resides. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (e.g. Sunday night to Thursday night inclusive). Where responsibility for a child is shared evenly, the address of the person receiving Child Benefit will be used for admissions purposes. Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a Child Arrangement Order in place

Marfleet Primary

Applications for pupils having an Education, Health and Care plan (EHC) will be dealt with in accordance with the Code of Practice on Special Educational Needs. Where a school is named in a child's EHC, following consultation with the Head and Governors, the governing body are required to admit the pupil.

For the school year 2023/24 Marfleet Primary Academy will use the following admission arrangements:

1. Children in public care at the time when preferences are expressed and who are still in public care at the time of their admission to school, and those who have been previously looked after, but immediately after being looked after became subject to adoption, a child arrangement order, or special guardianship order (see note (i) below),
2. Children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted (see note vi below)
3. Having a brother or sister who will be attending the school at the expected time of admission and resident in the catchment area of the school. (see notes (ii) and (iii) below)
4. Having a brother or sister who will be attending the school at the expected time of admission but not a resident in the catchment area of the school. (see notes (iii) and (iv) below).
5. Being resident in the catchment area of the school (see note (v) below.) *
6. Attendance at Marfleet Primary school's nursery provision*
7. Geographical, with priority given to those living nearest to the school (see note (vi) below)

*Please see additional notes

Criteria 7 will be used as a tie-breaker for other criteria if, after the allocation of statemented/EHC plan and looked after children the school is full, from within any of the other admission criteria. 3.

Notes

(i) The highest priority must be given to looked after children (1) and children who were looked after, but ceased to be so because they were adopted (2) (or became subject to a residence order (3) or special guardianship order (4). Further references to previously looked after children in the Code means children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after. 1 A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). 2 Under the terms of the Adoption and Children Act 2002. See section 46 (adoption orders). 3 Under the terms of the Children Act 1989. See section 8 which defines a 'child arrangement order' as an order settling the arrangements to be made as to the person with whom the child is to live. 4 See section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's guardian.

(ii) Brothers and sisters include children with the same natural parents living at the same address, children with the same natural parents living at different addresses (e.g. due to

separation of natural parents) half- brothers/sisters living at the same address, step – brothers/sisters living at the same address, - children living as part of the same family unit with their parents/guardians at the same address.

(iii) Residence is defined as the normal family address where the child resides. The qualification date is the closing date for applications under the coordinated admissions scheme. (Where families change normal address after the closing date but before the allocation process has finished this can be considered under the review procedure). See catchment area map for community schools.

(iv) Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (i.e. Sunday night to Thursday night inclusive). Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless (v) The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used. Crown servants Paragraph 2.18 of the School Admissions Code requires that for families of UK service personnel with a confirmed posting to their area or Crown servants returning from overseas to live in that area, admission authorities must allocate a school place in advance of their move, provided their application is accompanied by an official letter declaring a relocation date and unit address or quartering address

(vi) A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organization or any other provider of care whose sole purpose is to benefit society.

Newington Academy

If there are more than 60 applications, and the Academy is oversubscribed, then after applicants with an Education Health and Care (EHP) plan which names the Academy have been admitted, priority for any remaining places will be given to those children who meet the oversubscription criteria set out in the priority order below;

Oversubscription Criteria

1. Looked after children and previously looked after children (please see definitions below)
2. Children with a sibling (brother or sister) who will still be on roll at the Academy at the time of admission.

3. Children of staff at the Academy where the member of staff has been: ● employed for two or more years at the time of application; and/or ● recruited to fill a vacant post for which there is a demonstrable skill shortage.

4. Distance - children resident closest to the Academy.

Tie breaker: Where two or more applicants have equal priority for the last available place (except for twins and children from multiple births) the final tie-breaker will be random allocation, which will be independently verified.

Definitions

Looked after children The highest priority in the oversubscription criteria must be given to looked after children and previously looked after children. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. A previously looked after child is a child who was looked after, but ceased to be so because they were adopted or became subject to a child arrangement order (formerly known as a residence order) or a special guardianship order immediately following having been looked after.

The admission authority may request a copy of the adoption order, child arrangements order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made. An adoption order is an order under Section 46 of the Adoption and Children Act 2002. A child arrangement order settles the arrangements as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangement order. Section 14A of the Children Act 1989 defines a special guardianship order as an order which appoints one or more individuals to be a child's special guardian(s).

Sibling (brother or sister) Sibling is a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, foster brother or sister or the child of the parent's/carer's partner living in the same family unit in the same family household and address who attends the Academy in any year group excluding Year 6. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings

Staff In the context of oversubscription criterion 3, children of staff refers to children with a parent employed by the Academy, and includes teachers, non-teaching staff, full time and part time employees.

Newland St John's Primary

If the number of preferences expressed for the school exceeds the number of places remaining available (after the admission of any children with an EHCP which names the school), priority will be awarded to applicants using the following oversubscription criteria, which will be applied in the order of priority shown:

1. Looked after children and children who were previously looked after,

A "looked after child" is a child who at the time of making the application to school is (a) in the care of a local authority in England, or (b) being provided with accommodation by a local authority in England in exercise of their social services functions. A "previously looked after child" is a child who: (a) Was previously a looked after child in accordance with the above definition, but who immediately after being looked after was subject to an adoption, child arrangement or special guardianship order³ ; or (b) Appears to the Trust (having sought advice from the Local Authority) to have been in state care outside of England and who have ceased to be in state care as a result of being adopted. A child is regarded as having been in state care in a place outside England if they were in the care of or were accommodated by a public authority, a religious organisation or any other provider of care whose sole or main purpose is to benefit society. If you are making an application under the priority for a previously looked after child, you will need to complete/provide the relevant documentation/information specified by your home local authority in accordance with their specified requirements.

2. Children with exceptional social or medical needs which makes the school the most suitable school for the child.

To be given priority on this basis, the Trust would have to be satisfied that the child's social or medical needs were such that the school would be the most suitable school for the child. In order to be eligible for consideration under this criterion, you will need to submit a completed Supplementary Information Form as outlined in paragraph 2b above. The Supplementary Information Form will need to be accompanied by professional supporting evidence, in writing, from a doctor, specialist, health professional, social worker or other appropriate professional, setting out -The relevant needs; and - The particular reasons why the school would be the most suitable for the child as a result e.g. the difficulties that would be caused if the child had to attend another setting. The Trust may liaise any third parties as they may deem appropriate in making their assessment and may seek the advice of any relevant Local Authority Panel in reaching its decision.

3. Children who will have a sibling in Reception or Years 1-6 at the school at the proposed date of admission

“Siblings” for the purposes of this policy refers to (a) children with the same natural parents living at the same address; (b) children with the same natural parents living at different addresses (eg due to separation of natural parents); (c) half- brothers/sisters living at the same address (d) step – brothers/sisters living at the same address (e) children living as part of the same family unit with their parents/guardians at the same address.

4. Children who regularly and frequently worship, or whose parent(s)/carer(s) regularly and frequently worship, at a Christian Place of Worship

To be eligible under this criterion, the applicant must be able to demonstrate the required frequency of worship by the child or at least one parent/carers. The minimum level of worship will be attendance at worship an average of at least once a month for the two years immediately prior to the date of application.⁴ The worship must be at a regular public service at a Christian place of worship. A Christian place of worship is defined as a church which is Designated under the Ecumenical Relations Measure 2018, nationally by the Archbishops of Canterbury and York, or locally by the diocesan bishop, or which is a member of Churches Together in England,⁵ or affiliated to the Evangelical Alliance⁶ or a Partner Church of Affinity.⁷ The list of nationally designated churches can be found at https://www.churchofengland.org/sites/default/files/20190/list_of_designated_churches_3_oct_18.pdf. In order to be eligible for consideration under this criterion, you will need to submit a completed Supplementary Information Form as outlined in paragraph 2b above which includes verification of attendance at worship from your minister of religion.

5. Other children

Tie-Breaker If there are more applications within any given criterion than there are remaining places available, the places will be allocated to children satisfying the relevant criterion who live closest to the school. The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used. The measurement will be made using Routefinder, a computer mapping system used by Hull City Council to make measurements. If the measurement of the distance from home to school above does not distinguish between two or more applicants with equal priority, random allocation will be used as the final tie-breaker. This will be supervised by someone independent of the school and the Trust. Where the application of the above would lead to a place being made available for a child/children of multiple birth but not their sibling(s) who is/are of multiple birth, the Trust will work within the Admissions Code in order to seek to

make a place available for the sibling(s) wherever reasonably possible and where they are legally permitted to do so.

Address - You should consult your “home” local authority’s guidance on what is the child’s address for the purposes of your application, including which address should be used in situations of shared care. The correct address to be used for the purpose of the local authority’s co-ordinated application process will be used for the purpose of applying this oversubscription criteria and the tie breaker in this policy. You may be asked to show evidence of any current or previous address and enquiries may be made to obtain verification, including of any third parties, should this be deemed necessary.

Priory Primary

Applications for pupils having an EHCP will be dealt with in accordance with the Code of Practice on Special Educational Needs. Where a school is named in a child’s EHCP following consultation with the Head and Governors, the Governing Body are required to admit the pupil.

After the allocation of EHCP pupils, where the number of applications is greater than the remaining places the following criteria will be applied in the order set out below;

1. Children in public care at the time when preferences are expressed and who are still in public care at the time of their admission to school, and those who have been previously looked after. This includes children who have been in state care outside of England but ceased to be so as a result of being adopted (see note (iv) below)
2. Significant medical factors or exceptional family circumstances
3. Being resident in the catchment area of the school
4. Having a brother or sister who will be attending the school at the expected time of admission
5. Geographical, with priority given to those living nearest to the school
6. Children of members of staff currently working at the school

Criteria 4, 5 and 6 will be used as a tie-breaker for other criteria. If the school is oversubscribed from within its catchment area after the allocation of statemented and children under criteria 1 and 2, then the brothers/sisters, geographical criteria and children of members of staff will be used in that order as tie-breakers.

Notes

Significant medical needs must be supported at the time of application by a letter from a GP, hospital consultant or other medical professional indicating how a pupil’s medical condition

relates to the school preference. Exceptional family circumstances must be supported at the time of the application by a letter from a supporting agency (eg Social Worker or Family Support Worker) indicating how the circumstances relate to school preference.

Residence is defined as the normal family address where the child resides. The qualification date is the closing date for applications. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (i.e. Sunday night to Thursday night inclusive). Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place.

Brothers and sisters include children with the same natural parents living at the same address, children with the same natural parents living at different addresses (eg due to separation of natural parents) half-brothers/sisters living at the same address, stepbrothers/sisters living at the same address-children living as part of the same family unit with their parents/guardians at the same address.

The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used.

The highest priority must be given to looked after children and children who were looked after but ceased to be so because they were adopted.

St Andrew's CE VA Primary

The school will admit all children with an Education, Health and Care Plan (EHCP) which names the school. If your child has any such EHCP, please contact your home local authority who will advise you on your options. If the number of preferences expressed for the school exceeds the number of places remaining available (after the admission of any children with an EHCP which names the school), priority will be awarded to applicants using the following oversubscription criteria, which will be applied in the order of priority shown.

1. Children who are looked after by a local authority and children who were previously looked after.

A "looked after child" is a child who at the time of making the application to school is (a) in the care of a local authority in England, or (b) being provided with accommodation by a local authority in England in exercise of their social services functions. A "previously looked after child" is a child who: (a) Was a looked after child in accordance with the above definition, but who ceased to be a looked after child because they were adopted (or became subject to a child arrangement order⁵ or special guardianship order); or (b) Appears to the Governing

Body (having sought advice from the Local Authority) to have been in state care outside of England and who have ceased to be in state care as a result of being adopted. A child is regarded as having been in state care in a place outside England if they were in the care of or were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. If you are making an application under the priority for a previously looked after child, you will need to complete the relevant documentation specified by your home local authority in accordance with their specified requirements.

2. Children who have a sibling in school at the time the application is made and who will have a sibling in Reception or Years 1-6 at the school at the proposed date of admission

“Siblings” for these purposes refers to (a) children with the same natural parents living at the same address; (b) children with the same natural parents living at different addresses (eg due to separation of natural parents); (c) half- brothers/sisters living at the same address (d) step – brothers/sisters living at the same address (e) children living as part of the same family unit with their parents/guardians at the same address

3. Children who regularly and frequently worship, or whose parent(s)/carer(s) regularly and frequently worship, at a Church of England Church

To be eligible under this criterion, the applicant must be able to demonstrate the required frequency of worship by the child or at least one parent/carers. The minimum level of worship will be attendance at worship at an average of at least once a month for the twelve months immediately prior to the date of application.¹⁰ The worship must be at a regular public service. In order to be eligible for consideration under this criterion, you will need to submit a completed Supplementary Information Form as outlined in paragraph 2b above which includes verification of attendance at worship from the relevant minister of religion

4. Children who regularly and frequently worship, or whose parent(s)/carer(s) regularly and frequently worship, at a Christian place of worship

To be eligible under this criterion, the applicant must be able to demonstrate the required frequency of worship by the child or at least one parent/carers. The minimum level of worship will be attendance at worship at an average of at least once a month for the twelve months immediately prior to the date of application. ¹¹ The worship must be at a regular public service at a Christian place of worship. A Christian place of worship is defined as a Church which is in full membership of Churches Together in Britain and Ireland.¹³ In order to be eligible for consideration under this criterion, you will need to submit a completed Supplementary Information Form as outlined in paragraph 2b above which includes verification of attendance at worship from your minister of religion.

5. Other children If there are more applications within any given criterion than there are remaining places available, the places will be allocated to children satisfying the relevant criterion who live closest to the school. The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the

current street map of the City. Front entrance of home property (residence) to main entrance of school site is used. The measurement will be made using Routefinder, a computer mapping system used by Hull City Council to make measurements. If the measurement of the distance from home to school above does not distinguish between two or more applicants with equal priority, random allocation will be used as the final tie-breaker. This will be supervised by someone independent of the school.

St Anthony's RC Primary

Oversubscription Criteria

Parents are asked to note that admission to the Nursery unit is no guarantee of entry into the main academy. Where there are insufficient places available to meet all parental preferences, priority will be given to applications in the following order:

(First priority in each category will be given to siblings (see note 4) that is, children who will have older brothers or sisters attending the academy in September 2022.)

1. Catholic 'children looked after' (in public care) and Catholic children previously 'looked after' but ceased to be so because they became adopted or became subject to a residence or special guardianship order immediately following having been looked after.
2. Catholic children whose home address is within the parishes of St Anthony's Parish, Our Lady of Lourdes and St Peter's Chanel.
3. Other Catholic children.
4. Other 'children looked after' (in public care) and other children previously 'looked after' but ceased to be so because they became adopted or became subject to a residence or special guardianship order immediately following having been looked after.
5. Children of other Christian denominations (see note 3)
6. Other children.

ADDITIONAL NOTES

1. Definition of Catholic Children who have been baptised as Catholics or have been formally received into the Catholic Church. All applicants seeking admission under any of criteria 1 to 4 will be asked to provide evidence that the child has been baptised as a Catholic or has been received into the Catholic Church. A baptismal certificate or a letter from their priest confirming their baptism or reception into the Catholic Church will suffice.

2. Definition of Looked After Child in Public Care A looked after child is a child who is (a) in the care of a Local Authority or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22 (1) of the Children Act 1989): Page 3 of 4

3. Definition of children of other Christian denominations. “Children of other Christian denominations” means: children who belong to other churches and ecclesial communities which, acknowledging God’s revelation in Christ, confess the Lord Jesus Christ as God and Saviour according to the Scriptures, and, in obedience to God’s will and in the power of the Holy Spirit commit themselves: to seek a deepening of their communion with Christ and with one another in the Church, which is his body; and to fulfil their mission to proclaim the Gospel by common witness and service in the world to the glory of the one God, Father, Son and Holy Spirit. An ecclesial community which on principle has no credal statements in its tradition, is included if it manifests faith in Christ as witnessed to in the Scriptures and is committed to working in the spirit of the above. All members of Churches Together in England and of CYTŪN are deemed to be included in the above definition, as are all other churches and ecclesial communities that are in membership of any local Churches Together Group (by whatever title) on the above basis. All applicants seeking admission under any of criteria 6 will be asked to provide evidence that they are members of another Christian denomination. A baptismal certificate or a letter from their religious leader will suffice

4. Definition of Sibling. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling and is in attendance at the same school on the date of admission.

St George’s Primary

Applications for pupils having statements of special educational needs will be dealt with in accordance with the Code of Practice on Special Educational Needs. Where a school is named in a child’s EHC Plan following consultation with the Head and Governors, the governing body are required to admit the pupil.

This school does not use a ‘Random Allocation’ procedure.

After the allocation of pupils with an EHC plan, where the number of applications is greater than the remaining places the following criteria will be applied in the order set out below:

1. Children in public care at the time when preferences are expressed, and those who have been previously looked after, (see not (iv) below). This includes children who have been looked after pupils in other countries and then adopted.
2. Having a brother or sister who will be attending the school at the expected time of admission (see note (ii) below)
3. Geographical, with priority given to those living nearest to the school (see notes (ii) and (iii) below)

Notes

(i) Residence is defined as the normal family address where the child resides. The qualification date is the closing date for applications under the co-ordinated admissions scheme. (Where families change normal address after the closing date but before the allocation process has commenced this can be considered under the review procedure).

Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (ie. Sunday night to Thursday night inclusive). Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place.

(ii) Brothers and sisters include children with the same natural parents living at the same address

children with the same natural parents living at different addresses (eg due to separation of natural parents) half- brothers/sisters living at the same address step – brothers/sisters living at the same address - children living as part of the same family unit with their parents/guardians at the same address.

(iii) The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used. The Authority will use Routefinder, a computer mapping system, to make measurements.

(iv) The highest priority must be given to looked after children (1) and children who were looked

after, but ceased to be so because they were adopted (2) (or became subject to a residence order) (3) or special guardianship order (4). This includes children who have been looked after pupils in other countries and then been adopted.

1 A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989)

2 Under the terms of the Adoption and Children Act 2002. See section 46 (adoption orders).

3 Under the terms of the Children Act 1989. See section 8 which defines a 'residence order' as an order settling the arrangements to be made as to the person with whom the child is to live.

St James' Primary

Where the number of applications for admission is greater than the Published Admission Number, applications will be considered against the criteria set out below. After the admission of pupils with statements of Special Educational Needs or Education, Health and Care plans (EHCPs) where St James' CE Academy is named on the statement or EHCP, the criteria will be applied in the order in which they are set out below:

a. Children who are either currently or have previously been 'looked after' A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

b. Pupils with very exceptional medical and/or social factors directly relating to school placement. Applications under this criterion must be supported by written evidence from a doctor or other professional practitioner. Applications in this category will be considered on a case by case basis (see Paragraph 5 Note i below);

c. Admission of pupils being resident within the catchment area of the school - see Appendix 1. Priority will be given to those living nearest the Academy (the distance measured is the shortest available safe route for pedestrians using footpaths alongside roads marked on the current street map of the City from the main entrance to the Academy to the main entrance to the child's permanent address) (see paragraph 5 Note ii below);

d. Admission of pupils who have one or more siblings currently attending the Academy and who will continue to do so on the date of admission (see Paragraph 5 Note iii below);

e. Any other pupils, with priority given to those living nearest the Academy. Criteria d) and e) will be used as a tie-breaker for other criteria.

If the school is oversubscribed within its catchment area after the allocation of statement and EHCP places, and children under criteria a) and b), then criteria d) and e) will be used in that order as tie-breakers.

Final Tie-breaker - If proximity to the Academy does not distinguish between two or more applicants with equal priority for the remaining place, random allocation will be used as the final tie-breaker. This will be supervised by someone independent of the Academy.

5. Note (i) Medical Factors: Supporting evidence for applications under the provisions should set out the particular reasons why the Academy is the most suitable school for the pupil to attend and the difficulties it would cause if the pupil had to travel to another school. The Academy may make contact with the District Medical Officer for independent information regarding the medical factors in the application and may also seek advice from other qualified professionals or specialists where necessary.

Note (ii) Definition of Permanent Home Address You should consult your “home” local authority’s guidance on what is the child’s address for the purposes of your application, including which address should be used in situations of shared care. You may only use one address when making an application. This must be the address at which the parent/carer and child are ordinarily resident. We may check addresses against other records held by the Local Authority, in accordance with the authority’s Data Protection Registration.

Addresses must be a permanent address. Addresses must not be those of relatives or temporary addresses such as staying with family or holiday accommodation. Where there is joint residence, the address used should be the address at which the child is resident for the majority of the school week. If this is evenly split, then parents/carers must jointly select one address and note only this address on the application, which will apply to all preferences. This address cannot then be changed later after an application has been submitted. If false or misleading information is used to gain entry to the school, the offer of a place may be withdrawn.

Note (iii) Definition of ‘sibling’: “Siblings” for the purposes of this policy refers to (a) children with the same natural parents living at the same address; (b) children with the same natural parents living at different addresses (eg due to separation of natural parents); (c) half-brothers/sisters living at the same address (d) step - brothers/sisters living at the same address (e) children living as part of the same family unit with their parents/guardians at the same address.

Wold Primary

If there are more applications than places available we will apply the oversubscription criteria listed below. The oversubscription criteria are listed in the order we apply them. If it is necessary to distinguish between more than one applicant in any criteria, the next criteria will be applied until the tie-breaker is used.

1. Looked after children and all previously looked after children. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear (to the admission

authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

2. Being resident in the catchment area of the school as denoted by the LA's map, which can be found on the local authority website at www.Hull.gov.uk/admissions

3. A child with a sibling on roll at the time of application. Siblings include a brother or sister who share the same parents; a half-brother, half-sister or legally adopted child living at the same address; a child looked after by a local authority placed in a foster family with other school age children; a stepchild or children who are not related but live as a family unit, where parents both live at the same address as the child.

4. The distance from the child's permanent home address to the school. Priority will be given to the child living nearest the school. The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used. The Authority will use Routefinder, a computer mapping system, to make measurements.

Home Address Residence is defined as the normal family address where the child resides. The qualification date is the closing date for applications under the co-ordinated admissions scheme. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (i.e. Sunday night to Thursday night inclusive). Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place. Where families change normal address after the closing date but before the allocation process has commenced, this can be considered under the review procedure.

Tie-breaker If two or more children are tied for the last place a lottery will be drawn by an independent person, not employed by the school.

School Details	Published Admission Number	Number of 1 st , 2 nd , & 3 rd preferences in 2023-2024	How places were allocated in 2023-2024	Appeals information 2023/2024
Adelaide Primary, Walker Street Kingston upon Hull HU3 2RA Tel: (01482) 223 753 www.adelaide.hull.sch.uk	60	1 st 60 2 nd 16 3 rd 5	SEN 1 CLA 0 Catchment 44 Sibling 6 Distance 9	Heard 1 Upheld 0
Ainthorpe Primary Ainthorpe Grove Kingston upon Hull HU5 5EB Tel: (01482) 353 963 www.ainthorpeprimary.co.uk	60	1 st 32 2 nd 24 3 rd 24	SEN 0 CLA 0 Catchment 23 Sibling 7 Distance 6	n/a
Alderman Cogan's CE Primary Whitworth Street Kingston upon Hull HU9 3HJ Tel: (01482) 376 203 www.aldermancogan.co.uk	60	1 st 37 2 nd 13 3 rd 2	SEN 0 CLA 0 Catchment 9 Sibling 16 Distance 1 Other 13	n/a
Appleton Primary Appleton Road, Kingston upon Hull HU5 4PG Tel: (01482) 343 507 www.appletonprimary.org.uk	50	1 st 18 2 nd 18 3 rd 22	SEN 0 CLA 0 Catchment 11 Sibling 4 Distance 8 Other 1	n/a
Bellfield Primary Saxby Road Kingston upon Hull HU8 9DD Tel: (01482) 374 490 www.bellfieldschoolhull.co.uk	30	1 st 37 2 nd 10 3 rd 9	SEN 0 CLA 0 Catchment 2 Sibling 13 Distance 0 Other 15	Heard 3 Upheld 0
Biggin Hill Primary Biggin Avenue Kingston upon Hull HU7 4R Tel: (01482) 825 377 www.bigginhillprimary.org.uk	90	1 st 76 2 nd 9 3 rd 10	SEN 0 CLA 1 Catchment 31 Sibling 28 Distance 14 Other 2	n/a

School Details	Published Admission Number	Number of 1 st , 2 nd & 3 rd preferences in 2023/24	How places were allocated in 2023/2024	Appeals information 2023/2024
Bricknell Primary, Bricknell Avenue Kingston upon Hull HU5 4ET Tel: (01482) 493 208 www.bricknellschool.co.uk	90	1 st 115 2 nd 72 3 rd 22	SEN 0 CLA 2 Catchment 48 Sibling 24 Distance 16 Other 0	Heard 4 Upheld 2
Broadacre Primary, Wawne Road Kingston upon Hull HU7 5YS Tel: (01482) 833 033 www.broadacreprimaryschool.org	90	1 st 86 2 nd 55 3 rd 16	SEN 0 CLA 1 Catchment 51 Sibling 11 Distance 22 Other 1	n/a
Buckingham Primary Buckingham Street Kingston upon Hull HU8 8U Tel: (01482) 328 661 www.buckinghamprimaryacademy.net	30	1 st 23 2 nd 11 3 rd 5	SEN 0 CLA 0 Catchment 10 Sibling 10 Distance 3 Other 0	n/a
Bude Park Primary Cookbury Close Kingston upon Hull HU7 4EY Tel: (01482) 825 316 www.budepark.hull.sch.uk	40	1 st 18 2 nd 5 3 rd 2	SEN 0 CLA 0 Catchment 13 Sibling 3 Distance 2	n/a
Cavendish Primary Cavendish Road Kingston upon Hull HU8 0JU Tel: (01482) 374 675 www.cavendish.hull.sch.uk	60	1 st 19 2 nd 49 3 rd 16	SEN 0 CLA 0 Catchment 6 Sibling 9 Distance 7	n/a
Chiltern Primary, Chiltern Street, Kingston upon Hull HU3 3PL Tel: (01482) 327 315 www.chilternprimaryschool.org.uk	60	1 st 57 2 nd 17 3 rd 12	SEN 0 CLA 1 Catchment 49 Sibling 5 Distance 3	n/a

School Details	Published Admission Number	Number of 1 st , 2 nd & 3 rd preferences in 2023/24	How places were allocated in 2023/2024	Appeals information 2023/2024
Christopher Pickering Primary 1 Burnham Road Kingston upon Hull HU4 7EB Tel: (01482) 352 245 www.christopherpickeringprimary.co.uk	60	1 st 49 2 nd 6 3 rd 3	SEN 1 CLA 1 Catchment 31 Sibling 8 Distance 7 Other 1	n/a
Cleeve Primary Wawne Road Kingston upon Hull HU7 4JH Tel: (01482) 825 279 www.cleeve.hull.sch.uk	60	1 st 38 2 nd 21 3 rd 7	SEN 0 CLA 0 Catchment 7 Sibling 21 Distance 10	n/a
Clifton Primary Burslem Street Kingston upon Hull HU2 9BP Tel: (01482) 325 913 www.cliftonprimaryschool.co.uk	50	1 st 57 2 nd 10 3 rd 10	SEN 0 CLA 0 Catchment 35 Sibling 9 Distance 6	n/a
Collingwood Primary Collingwood Street Kingston upon Hull HU3 1AW Tel: (01482) 331 914 www.collingwood.hull.sch.uk	45	1 st 41 2 nd 18 3 rd 10	SEN 0 CLA 0 Catchment 6 Sibling 20 Distance 8 Other 11	n/a
Craven Primary Newbridge Road Kingston upon Hull HU9 2DR Tel: (01482) 327 626 www.cravenprimaryacademy.org.uk	30	1 st 25 2 nd 19 3 rd 9	SEN 0 CLA 1 Catchment 7 Sibling 7 Distance 8 Other 4	n/a
Dorchester Primary Dorchester Road Kingston upon Hull HU7 6AH Tel: (01482) 825 207 www.dorchester.hull.sch.uk	45	1 st 25 2 nd 18 3 rd 11	SEN 0 CLA 1 Catchment 4 Sibling 16 Distance 1 Other 4	n/a

School Details	Published Admission Number	Number of 1 st , 2 nd & 3 rd preferences in 2023/24	How places were allocated in 2023/2024	Appeals information 2023/2024
Eastfield Primary, Anlaby Road Kingston upon Hull HU4 6DT Tel: (01482) 351 150 www.eastfieldprimaryschool.co.uk	90	1 st 76 2 nd 44 3 rd 30	SEN 0 CLA 1 Catchment 25 Sibling 29 Distance 26 Other 0	Heard 0 Upheld 0
Endike Primary Endike Lane Kingston upon Hull HU6 7UR Tel: (01482) 616 461 www.endikeprimary.co.uk	60	1 st 32 2 nd 18 3 rd 15	SEN 0 CLA 1 Catchment 10 Sibling 11 Distance 19	n/a
Endsleigh Holy Child RC Primary Inglemire Avenue Kingston upon Hull HU6 7TE Tel: (01482) 853 203 www.endsleighholychildacademy.co.uk	40	1 st 19 2 nd 13 3 rd 15	SEN 0 CLA 0 Catchment 0 Sibling 6 Distance 7 Other 10	n/a
Estcourt Primary Estcourt Street Kingston upon Hull HU9 2RP Tel (01482) 224336 www.estcourtprimary.org.uk	50	1 st 34 2 nd 10 3 rd 6	SEN 0 CLA 0 Catchment 8 Sibling 18 Distance 3 Other 5	n/a
Francis Askew North Road Kingston upon Hull HU4 6LQ Tel; (01482) 509627 www.francisaskewprimary.org	60	1 st 34 2 nd 4 3 rd 4	SEN 0 CLA 0 Catchment 30 Sibling 4 Distance 0 Other 0	n/a
Gillshill Primary Cavendish Road Kingston upon Hull HU8 0JU Tel: (01482) 781 002 www.gillshillprimary.org.uk	60	1 st 64 2 nd 38 3 rd 17	SEN 1 CLA 0 Catchment 20 Sibling 27 Distance 12 Other 0	Heard 0 Upheld 0

School Details	Published Admission Number	Number of 1 st , 2 nd & 3 rd preferences in 2023/24	How places were allocated in 2023/2024	Appeals information 2023/2024
The Green Way Primary 21st Avenue Kingston upon Hull HU6 8HD Tel: (01482) 331 378 www.sites.google.com/a/aetinet.org/the-green-way-academy-website/home	60	1 st 53 2 nd 13 3 rd 11	SEN 1 CLA 1 Catchment 25 Sibling 13 Distance 20	Heard 0 Upheld 0
Griffin Primary Barham Road Kingston upon Hull HU9 4JL Tel: (01482) 794 122 http://www.schoolswire.org/public/griffin_406.html.nocache	60	1 st 45 2 nd 19 3 rd 6	SEN 0 CLA 0 Catchment 16 Sibling 12 Distance 18	n/a
Hall Road Primary Hall Road Kingston upon Hull HU6 8PP Tel: (01482) 441 151 www.hallroadacademy.org	60	1 st 48 2 nd 19 3 rd 12	SEN 0 CLA 2 Catchment 27 Sibling 0 Distance 0 Other 1	n/a
Highlands Primary Lothian Way Kingston upon Hull HU7 5DD Tel: (01482) 835 609 www.highlandsprimaryschool.org.uk	60	1 st 45 2 nd 9 3 rd 10	SEN 0 CLA 1 Catchment 37 Sibling 6 Distance 2	n/a
Ings Primary Ings Road Kingston upon Hull HU8 0SL Tel: (01482) 374 367 http://www.ingsprimaryschool.co.uk/	30	1 st 29 2 nd 8 3 rd 13	SEN 0 CLA 2 Catchment 19 Sibling 2 Distance 7	n/a
Kingswood Park Academy School Lane Kingston Upon Hull HU7 3dd http://schools-online.org/cgi-bin/WebObjects/SchoolWebs.woa/wa/school?ID=11652	90	1 st 85 2 nd 53 3 rd 15	SEN 0 CLA 1 Catchment 75 Sibling 2 Distance 5 Other 2	Heard 0 Upheld 0

School Details	Published Admission Number	Number of 1 st , 2 nd & 3 rd preferences in 2023/24	How places were allocated in 2023/2024	Appeals information 2023/2024
Longhill Primary Shannon Road Kingston upon Hull HU8 9RW Tel: (01482) 814 160 www.longhillprimary.org.uk/	50	1 st 25 2 nd 4 3 rd 5	SEN 1 CLA 1 Catchment 3 Sibling 13 Distance 2 Other 5	n/a
Marfleet Primary, Marfleet Lane Kingston upon Hull HU9 5RJ Tel: (01482) 781 943 www.marfleetprimaryschool.co.uk	30	1 st 20 2 nd 3 3 rd 3	SEN 0 CLA 1 Catchment 4 Sibling 11 Distance 2 Other 3	n/a
Maybury Primary Maybury Road Kingston upon Hull HU9 3LD Tel: (01482) 331 900 www.mayburyprimaryschool.co.uk	30	1 st 36 2 nd 25 3 rd 7	SEN 0 CLA 1 Catchment 25 Sibling 3 Distance 1	Heard 0 Upheld 0
Mersey Primary, Derwent Street Kingston upon Hull HU8 8TX Tel: (01482) 327 417 www.merseyipa.org.uk	30	1 st 23 2 nd 10 3 rd 3	SEN 0 CLA 0 Catchment 7 Sibling 12 Distance 2 Other 3	n/a
Mountbatten Primary Wivern Road, Kingston upon Hull, HU9 4HR Tel: (01482) 375 224 www.mountbattenprimary.co.uk	45	1 st 24 2 nd 8 3 rd 8	SEN 0 CLA 0 Catchment 18 Sibling 3 Distance 3	n/a
Neasden Primary, Neasden Close Kingston upon Hull HU8 0QB Tel: (01482) 791 169 www.neasdenprimary.org.uk	45	1 st 22 2 nd 15 3 rd 14	SEN 0 CLA 1 Catchment 6 Sibling 8 Distance 9	n/a

School Details	Published Admission Number	Number of 1 st , 2 nd & 3 rd preferences in 2023/24	How places were allocated in 2023/2024	Appeals information 2023/2024
Newington Primary Dairycoates Avenue Kingston upon Hull HU3 5DD Tel: (01482) 305 630 www.newingtonacademy.org	60	1 st 44 2 nd 24 3 rd 11	SEN 1 CLA 0 Catchment 0 Sibling 16 Distance 27	n/a
Newland St John's CE Primary, Beresford Avenue, Kingston upon Hull, HU6 7LS Tel: (01482) 305 740 www.nsj-hull.co.uk	30	1 st 20 2 nd 9 3 rd 10	SEN 0 CLA 0 Catchment 0 Sibling 10 Distance 7 Other 5	n/a
Oldfleet Primary Bradford Avenue Kingston upon Hull HU9 4NH Tel: (01482) 782 200 www.oldfleet.hull.sch.uk	50	1 st 32 2 nd 10 3 rd 5	SEN 0 CLA 0 Catchment 15 Sibling 7 Distance 10	n/a
Paisley Primary Paisley Street Kingston upon Hull HU3 6NJ Tel: (01482) 355 984 www.paisleyprimaryschool.org.uk	50	1 st 38 2 nd 18 3 rd 16	SEN 0 CLA 0 Catchment 30 Sibling 5 Distance 5	n/a
The Parks Primary Courtway Road Kingston upon Hull HU6 9TA Tel: (01482) 854 616 www.theparkshull.org.uk	45	1 st 34 2 nd 18 3 rd 8	SEN 0 CLA 0 Catchment 17 Sibling 17 Distance 5 Other 6	Heard 0 Upheld 0
Parkstone Primary Parkstone Road Kingston upon Hull HU6 7DE Tel: (01482) 854 554 www.parkstone.hull.sch.uk	50	1 st 39 2 nd 14 3 rd 10	SEN 0 CLA 3 Catchment 15 Sibling 10 Distance 19	n/a

School Details	Published Admission Number	Number of 1 st , 2 nd & 3 rd preferences in 2023/24	How places were allocated in 2023/2024	Appeals information 2023/2024
Pearson Primary Leicester Street Kingston Upon Hull HU3 1TB Tel: (01482) 328569 www.pearson.hull.sch.uk	30	1 st 38 2 nd 28 3 rd 11	SEN 0 CLA 0 Catchment 16 Sibling 9 Distance 2 Other 3	n/a
Priory Primary Priory Road Kingston Upon Hull HU5 5RU Tel: (01482) 509631	60	1 st 65 2 nd 24 3 rd 17	SEN 0 CLA 0 Catchment 30 Sibling 10 Distance 20	n/a
Rokeby Park Primary Gershwin Avenue Anlaby Park Road North Kingston upon Hull, HU4 7NJ Tel: (01482) 508 915 www.rokebyparkprimary.co.uk	30	1 st 9 2 nd 9 3 rd 3	SEN 0 CLA 0 Catchment 4 Sibling 4 Distance 1	n/a
St Andrew's CE Primary Grandale, Sutton Park, Kingston upon Hull, HU7 4BL Tel: (01482) 825 659 www.standrews.hull.sch.uk	85	1 st 76 2 nd 18 3 rd 18	SEN 1 CLA 0 Catchment 0 Sibling 20 Distance 51 Other 4	n/a
St Anthony's RC Primary Danepark Road Kingston upon Hull HU6 9AA Tel: (01482) 850 286 www.st-anthonys.hull.sch.uk	30	1 st 38 2 nd 5 3 rd 6	SEN 0 CLA 0 Catchment 0 Sibling 11 Distance 7 Other 12	Heard 0 Upheld 0
St Charles' RC Primary Norfolk Street Kingston upon Hull HU2 9AA Tel: (01482) 326 610 www.st-charles.hull.sch.uk	30	1 st 14 2 nd 9 3 rd 2	SEN 0 CLA 0 Catchment 0 Sibling 6 Distance 9 Other 1	n/a

School Details	Published Admission Number	Number of 1 st , 2 nd & 3 rd preferences in 2023/24	How places were allocated in 2023/2024	Appeals information 2023/2024
St George's Primary St George's Road Kingston upon Hull HU3 6ED Tel: (01482) 351 013 www.st-georges.hull.sch.uk	30	1 st 30 2 nd 25 3 rd 16	SEN 0 CLA 0 Catchment 0 Sibling 10 Distance 20	Heard 0 Upheld 0
St James' CE Primary Dorchester Road Kingston upon Hull, HU7 6BD Tel: (01482) 825 091 www.stjameshullacademy.co.uk	30	1 st 30 2 nd 6 3 rd 6	SEN 0 CLA 0 Catchment 8 Sibling 11 Distance 11	n/a
St Mary Queen of Martyrs RC Primary Nidderdale, Sutton Park Kingston upon Hull HU7 4B Tel: (01482) 825 625 www.stmaryqomprimaryschool.co.uk	45	1 st 46 2 nd 12 3 rd 17	SEN 0 CLA 1 Catchment 0 Sibling 21 Distance 14 Other 9	n/a
St Nicholas' Primary Cottingham Road Kingston upon Hull HU6 7RH Tel: (01482) 444 215 www.saintnicholasprimary.org.uk	30	1 st 24 2 nd 33 3 rd 17	SEN 0 CLA 1 Catchment 0 Sibling 7 Distance 20	n/a
St Richard's RC Primary Marfleet Lane Kingston upon Hull HU9 5TE Tel: (01482) 781 928 www.st-richards.co.uk	60	1 st 37 2 nd 9 3 rd 7	SEN 0 CLA 0 Catchment 0 Sibling 9 Distance 25 Other 4	n/a
St Thomas More RC Primary St Thomas More Road Kingston upon Hull HU4 7NP Tel: (01482) 354 093 www.st-thomasmorehull.org.uk	30	1 st 21 2 nd 7 3 rd 4	SEN 0 CLA 0 Catchment 0 Sibling 6 Distance 7 Other 9	n/a

School Details		Number of 1 st , 2 nd , & 3 rd preferences in 2023/24	How places were allocated in 2023/2024	Appeals information 2023/2024
St Vincent's RC Primary Queens Road Kingston upon Hull HU5 2QR Tel: (01482) 342 645 www.stvincentsprimaryschool.co.uk	30	1 st 31 2 nd 19 3 rd 22	SEN 0 CLA 0 Catchment 0 Sibling 8 Distance 17 Other 5	Heard 0 Upheld 0
Sidmouth Primary Sidmouth Street Kingston upon Hull HU5 2J Tel: (01482) 441 152 www.sidmouthprimaryschool.co.uk	60	1 st 36 2 nd 13 3 rd 16	SEN 0 CLA 0 Catchment 34 Sibling 3 Distance 5	n/a
Southcoates Primary Southcoates Lane Kingston upon Hull HU9 3TW Tel: (01482) 701 407 www.southcoates.hull.sch.uk	60	1 st 37 2 nd 10 3 rd 11	SEN 1 CLA 0 Catchment 7 Sibling 15 Distance 16	n/a
Spring Cottage Primary Dressay Grove Kingston upon Hull HU8 9JH Tel: (01482) 794 183 www.springcottageprimary.org.uk	60	1 st 60 2 nd 16 3 rd 8	SEN 0 CLA 0 Catchment 31 Sibling 16 Distance 12 Other 1	Heard 0 Upheld 0
Stepney Primary Beverley Road Kingston upon Hull HU5 1JJ Tel: (01482) 343 690 www.stepney.hull.sch.uk	30	1 st 31 2 nd 19 3 rd 22	SEN 0 CLA 1 Catchment 21 Sibling 1 Distance 7	Heard 0 Upheld 0
Stockwell Primary Dodswell Grove Kingston upon Hull HU9 5HY Tel: (01482) 782 122 www.stockwell.hull.sch.uk	45	1 st 43 2 nd 6 3 rd 1	SEN 0 CLA 0 Catchment 13 Sibling 19 Distance 1 Other 11	Heard 0 Upheld 0

School Details	Published Admission Number	Number of 1 st , 2 nd , & 3 rd preferences in 2023/24	How places were allocated in 2023/2024	Appeals information 2023/2024
Stoneferry Primary Stoneferry Road Kingston upon Hull HU7 0BA Tel: (01482) 838 968 www.stoneferry.hull.sch.uk	30	1 st 11 2 nd 1 3 rd 3	SEN 0 CLA 0 Catchment 5 Sibling 1 Distance 6	n/a
Sutton Park Primary Marsdale, Sutton Park Kingston upon Hull HU7 4AH Tel: (01482) 825 502 www.suttonpark.hull.sch.uk	60	1 st 24 2 nd 10 3 rd 10	SEN 0 CLA 2 Catchment 1 Sibling 10 Distance 1 Other 10	n/a
Thanet Primary Tedworth Road Kingston upon Hull HU9 4AY Tel: (01482) 796 193 www.thanet.hull.sch.uk	60	1 st 56 2 nd 15 3 rd 9	SEN 0 CLA 0 Catchment 14 Sibling 25 Distance 17 Other 2	n/a
Thoresby Primary Thoresby Street Kingston upon Hull HU5 3RG Tel: (01482) 342 972 www.thoresbyprimaryschool.co.uk	75	1 st 74 2 nd 26 3 rd 12	SEN 0 CLA 0 Catchment 17 Sibling 28 Distance 17 Other 13	n/a
Thorpepark Primary Laxthorpe Kingston upon Hull HU6 9EG Tel: (01482) 854 632 www.thorpepark.hull.sch.uk	60	1 st 68 2 nd 5 3 rd 2	SEN 1 CLA 3 Catchment 39 Sibling 6 Distance 11 Other 0	Heard 0 Upheld 0
Victoria Dock Primary South Bridge Road Kingston upon Hull HU9 1TL Tel: (01482) 598 200 www.victoriadockschool.org.uk	60	1 st 41 2 nd 3 3 rd 1	SEN 0 CLA 0 Catchment 29 Sibling 8 Distance 6	n/a

School Details	Published Admission Number	Number of 1 st , 2 nd , & 3 rd preferences in 2023/24	How places were allocated in 2023/2024	Appeals information 2023/2024
Wansbeck Primary Wenning Grove Kingston upon Hull HU8 9SR Tel: (01482) 814 171 www.wansbeckprimary.co.uk	30	1 st 23 2 nd 7 3 rd 1	SEN 0 CLA 1 Catchment 1 Sibling 10 Distance 1 Other 10	n/a
Westcott Primary Westcott Street Kingston upon Hull HU8 8NB Tel: (01482) 783 576 www.westcott.hull.dbprimary.com	60	1 st 33 2 nd 9 3 rd 15	SEN 0 CLA 0 Catchment 7 Sibling 15 Distance 12	n/a
Wheeler Primary Wheeler Street Kingston upon Hull HU3 5QE Tel: (01482) 353 125 www.wheelerprimary.org	60	1 st 63 2 nd 22 3 rd 20	SEN 0 CLA 1 Catchment 7 Sibling 27 Distance 0 Other 25	Heard 0 Upheld 0
Wold Primary Wold Road Kingston upon Hull HU5 5QG Tel: (01482) 353 259 www.woldacademy.co.uk	60	1 st 45 2 nd 12 3 rd 10	SEN 0 CLA 1 Catchment 22 Sibling 10 Distance 18	n/a
Woodland Primary Flinton Grove Kingston upon Hull HU9 5SN Tel: (01482) 375 293 www.woodlandprimary.org.uk	30	1 st 22 2 nd 9 3 rd 4	SEN 0 CLA 1 Catchment 12 Sibling 2 Distance 6 Other 1	n/a

Making an in-year application

You may make an In Year application at any time of year as there are no closing dates for this type of application.

Applicants living in Hull who want to apply for an in year transfer of primary school for their child must use the Hull City Council's in-year transfer form to express their preferences for places at maintained schools within Hull and in other local authority areas.

Unless there are exceptional circumstances, it is not expected that applicants will make more than one transfer request to a given school in a given year group unless there is a significant change which directly relates to their reasons for wanting their child to go to a particular school.

Pupils who move into the City from other areas or move address within the City

- Disruption to examination courses
- Breaking friendships
- Lack of continuity of the curriculum
- Attendance patterns

Where the pupil is unable to continue attending their current school, parents/carers can request a transfer to an alternative school within the city. The request is made to the council's admissions team and a form will be provided for parents/carers to name up to three preferences of school. The admissions team will contact each admission authority in turn to determine if a place can be allocated. Applications will take an average of 15 school days to process. Once a place has been allocated, the pupil should start the new school within 10 school days.

If a place cannot be offered at your preferred school you will be offered the right of appeal.

For pupils who move into the city with an Education Health and Care Plan a different process is followed. Further details of this process can be found on the Local Offer.

How to apply

You can go on to the council website at www.hull.gov.uk/admissions and complete the online application form. Alternatively you can request a form from the school admissions team by calling 01482 300 300. You are invited to name up to 3 preferences of school. The admissions team will contact your preference(s) of school to check if there is a vacancy in the required year group. We aim to offer you a written response within 15 school days of receipt of a fully completed application. Once a place has been allocated, the pupil should start the new school within 10 school days.

Your application will be processed in line with the admissions arrangements for your preferred school. If a place cannot be offered at your preferred school you will be offered the right of appeal.

Education outside of chronological year group

Children are normally educated in their chronological age group though there may be exceptions made in specific circumstances.

If you have a summer born child (born between 1 April 2020 and 31 August 2020) and feel that your child should be educated out of their current year group, you can apply to delay entry into reception class. See section on delayed entry on page 8.

You can apply for an in year application for a child out of year group, with children who are either a year younger or a year older than themselves. You should initially contact the Headteacher of the school you wish to apply for to seek advice.

The Admission Authority of the school will require evidence to support your request and this should be provided with your application.

There are long term issues for the pupil and school that arise from the decision to back or forward year a pupil. Hull City Council believe that children should, wherever possible, be educated within their normal age group.

Fair Access Protocol

The Local Authority must have a Fair Access Protocol in place and all primary schools must participate in this protocol. The protocol is designed to ensure that the amount of time a child, such as a permanently excluded child, who is particularly vulnerable, spends out of education is kept to a minimum, and that all schools take a fair share of children with challenging behaviour. The protocol will only come into play if a suitable place cannot be secured using the normal in year arrangements.

It does allow the authority to require schools to admit such vulnerable children above their published admission number even if they are already full. However, while the protocol may lead to a child being allocated a place at a particular school, this does not override any preference expressed by a parent, and they have the right of appeal if refused a place.

Appeals

During any academic year you can only appeal once for a particular school. Hull City Council will only consider a repeat appeal for a school controlled by them if your circumstances have changed significantly. However, you can appeal for alternative schools.

The appeal will be heard, within 40 school days of the closing date for appeals for normal round admissions or within 30 school days for in year admissions. Appeals are heard by an independent appeal panel arranged locally.

On receipt of your appeal forms, a date will be set at which a representative of the admission authority will attend. If you choose not to attend the hearing, the case will be heard in your absence.

The Independent Appeals Panel will hear the case of the admission authority first, followed by your case. There is the opportunity for both parties to ask questions before a decision is made.

There are two stages in deciding the outcome of a prejudice appeal:

First: a factual stage – The panel must decide whether ‘prejudice to the provision of efficient education and use of resources’ would arise were an extra child to be admitted to the school.

Second: a balancing stage – If the answer to the first stage is yes, then the panel must weigh the degree of prejudice and decide which case is stronger, the case of the admission authority or your case.

Infant Class Size Appeals

These appeals are different from the two stage prejudice appeals. Appeals for admission into a class which has reached or will reach the infant class size limit of 30 pupils with one teacher can only be upheld on very limited grounds.

These grounds are:

- » that the child would have been offered a place if the admission arrangements had been properly implemented,
- » that the child would have been offered a place if the arrangements had not been contrary to the mandatory provisions of the school admissions code and legislation, or
- » that the decision was not one which a reasonable admission authority would make in the circumstances of the case.

Because of these limited grounds, it is less likely that an infant class size appeal will be successful.

Appeals for pupils with Education Health and Care Plans

Where parent or carers are unhappy with the placement named in section 1 of an EHCP they may appeal this through the SEND Mediation and First Tier Tribunal Appeal Process. Further details on this are available on the Local Offer Website and from the SEND Assessment and Review Team on 01482 616 007

Attendance at School

It is your responsibility as a parent/carer to ensure that your child goes to school regularly and on time. Absence from school can affect their learning and achievement.

Family holidays should be taken during the school holidays. If you have to go away during the term, talk to the school about your plans first. Any time out of school has to be approved by your child's Headteacher and will only be granted in exceptional circumstances.

If you think your child is having difficulties in school or seems reluctant to attend, talk to the school, share your concerns and find out more.

Early Years

If your children are not yet of school age, you may find some of the following information helpful.

Early Education entitlement for 3 and 4 year olds

All 3 and 4 year olds are entitled to up to 15 hours per week of early education entitlement funded by the Government from the term after they turn 3. Children may take up a funded place with the following types of providers;

- » at a nursery class attached to a local school,
- » at a pre-school playgroup,
- » at a private day nursery or maintained nursery school,
- » with a child minder (who is registered to deliver funded places),

Working parents/carers of 3 and 4 year olds may also be eligible for a further 15 hours per week extended entitlement in addition to the universal 15 hours early education entitlement (known as 30 hours childcare), if they meet certain eligibility criteria.

For further information and to find out if you are eligible, please visit www.childcarechoices.gov.uk. You can get further information on the funded entitlements and early years and childcare provision in Hull from the Family Information Service on 01482 318 318.

Early Education entitlement for some 2 year olds

Some 2 year olds who meet the eligibility criteria could also be entitled to up to 15 hours per week early education and childcare. From April 2024 working parents / carers of 2 year olds could be eligible to access up to 15 hours of free early education, but, the qualifying criteria have yet to be released by the Department for Education. To find out more please contact the Hull Family Information Service on 01482 318318 or at fis@hullcc.gov.uk

Wraparound Care

In addition to the funded entitlement there may also be the opportunity to access additional wraparound care. Wraparound care is the term used to describe seamless care and education for young children.

This includes breakfast clubs, lunch clubs, before/after early education sessions, after school clubs, homework clubs, holiday play schemes and provision with a child minder.

The Hull City Council Early Years team can provide advice and support to pre-school children with additional needs, their families and Early Years Settings. For more information Call: 01482 318318 Email: fis@hullcc.gov.uk Go online: www.hull.gov.uk/children-and-families/family-support

Home to School Transport

Parents and carers need to be aware that they are responsible for the transporting of their child to and from school.

However, there are a number of situations where the Council provides assistance with travel and transport to and from school. The Council provides this assistance because it has a duty to do so as set out in the legislation. The duty applies to home to school travel arrangements at the start of the day and school to home travel arrangements at the end of the day.

Details of the Council's Home to School Transport policies can be found on the Council's website: www.hullcc.gov.uk/schools and click on Home to School Transport.

For advice and an application form for travel assistance, you should contact the Admissions and Transport Team using the details below, or by using the links on the website.

Admissions and Transport Team Tel: (01482) 300 300 or email at hometoschool@hullcc.gov.uk.

Transport for pupils with an exceptional need on the grounds of special educational needs (SEN Statement of Educational needs/Education and Health Care Plan), physical disability or medical need is considered for each individual case by the Admissions and Transport Team. If you think your child is eligible for free travel on the grounds of their SEN/EHCP, physical disability or medical need you should contact the:

Admissions and Transport team Tel: (01482) 300300 or email SENTransport@hullcc.gov.uk

Free school meals

All children in Reception, Year 1 and Year 2 are entitled to claim a free school meal, regardless of whether their parent/carer is on a low income. Meals are available to all pupils but will not continue into Year 3.

The Pupil Premium Schools may now claim additional funding for some pupils if they meet one of the following criteria:

- » pupils in primary, infant or junior school who have been entitled to Free School Meals on the basis of a low income in the past 6 years
- » pupils in secondary school who have been entitled to Free School Meals on the basis of a low income in the past 6 years
- » looked after pupils
- » previously looked after pupils such as those adopted from care
- » pupils from service families

Given schools benefit from additional funding for these categories of pupils, it is important that schools know and can record that your child meets one of the above criteria.

If your child is entitled to universal infant free school meals but you think you may be eligible on the basis of your low income, we ask that you still apply so your child's school can benefit from this additional funding as well as your child's meals continuing uninterrupted into Year 3.

Schools can spend pupil premium for the educational benefit of pupils registered at that school, or on community facilities which benefit pupils at the school, their families, or people who live and work in the local area

Eligibility for Free School Meals

Your child may be able to get Free School Meals if you (their parent, guardian or carer) are in receipt of any of the following:

- » Income Support
- » Income Based Jobseekers Allowance
- » Income Related Employment and Support Allowance (ESA-IR)
- » Support under Part VI of the Immigration and Asylum Act 1999
- » The Guaranteed element of State Pension Credit
- » Child Tax Credit (provided you are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- » Working Tax Credit run on – paid for four weeks after you stop qualifying for Working Tax Credit
- » Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

Children who get paid these benefits directly, instead of through a parent or guardian, can also get free school meals.

To apply for free school meals, you can either:

- Apply on line at www.hull.gov.uk/resident/benefits-and-support-/free-school-meals
- Complete an on-line Free School Meal application form on the Hull City Council website, www.hullcc.gov.uk
- Forms are also available from all Customer Service Centres and schools in Hull.

If you would like any additional information please contact Revenues and Benefits Service on (01482) 300 303.xtra funding if you do.

Educating your child at home

If you decide to educate your child at home, the law allows this. However, the law states that you must make sure your child gets “efficient full-time education suitable to their age, ability and aptitude and to any special educational needs they may have”. If you decide to educate your child at home please put this in writing to Hull City Council, Education Welfare Service, 2nd Floor, Room 128, The Guildhall, Alfred Gelder Street, Hull, HU1 2AA.

You can contact the Education Welfare Service on (01482) 300300 for further information.

Children with Education Health and Care Plan (EHCP) and Admissions

Where a learner is allocated to an educational setting through the mainstream admissions process this placement will remain the identified setting until an EHC Plan has been finalised naming an Educational Setting in Section I.

If your child has an Education, Health and Care Plan (EHCP) they go through a different admissions process, regardless of the education setting type.

The SEND Assessment and Review Team are responsible for managing the learner’s EHC Plan and will need to formally consult with the Head teacher and Governors of any requested setting before they can be named in section I of the EHC Plan.

Children must be in full time education at the start of the school term after they turn 5 years old.

Within the Summer term before the child enters Foundation Stage 1 (the year in which they turn 4), parents and carers will receive a letter from the Local Authority’s SEND Assessment & Review Team asking them to express their preferences of primary school for their child. These preferences should be returned to the SEND Assessment and Review Team no later than the 30th of September when the child is in Foundation Stage 1.

The SEND Assessment and Review Team will then formally consult with the schools of preference as well as the nearest mainstream educational setting. The SEND Assessment and Review Team may also choose to consult with any educational setting they deem may be appropriate to meet the learners needs.

To support the consultation, process the SEND Assessment and Review Team will include the learner’s EHCP as well as any recent review documentation which has been supported by the Early Years Inclusion Team.

All learner's due to transfer to primary education in September must have their EHCP amended, and the educational setting named in Section I by the 15th of February of Foundation Stage 1.

Further information and advice can be found on the Local Offer website here: [Admissions reintegration and transition \(mylocaloffer.org\)](https://www.localoffer.org.uk)

SEN and Disability Information, Advice and Support Service

SENDIASS is a free service outsourced by the Local Authority to offer specialist advice, guidance, support and information to children, young people and parents covering educational needs, disability, health and social care. The Service provides neutral and factual support and information on special educational needs to help children, their parents and young people to play an active and informed role in their education and care.

The service offers independent support to provide accurate and informative time limited help and advice to any family or young person in relation to matters relating to Special Educational Needs including those going through a statutory Education Health and Care needs assessment. You can contact Yorkshire and Humber SENDIASS at 01482 467540 or email enquiries.yorkshire@kids.org.uk

Attendance at an Independent school

You will need to make your own arrangements for Independent schools. You will be responsible for transport, fees and any other relevant incidental costs. If you are submitting an application for any other Hull schools as well as making an application direct to a fee paying school you do not need to include the fee paying school as one of your preferences on the application.

If you accept a place at an Independent school please advise the Admissions Team of this in writing.

Foreign National Children living in the UK

If you have moved to the UK and want to apply for a school place for your children, you must check that you have a right of abode, or that the conditions of your immigration status permit you to have access to a state funded school place. It is your responsibility as the parent to check that your children have a right to study at a state funded school.

School term dates

For most schools the total number of days is 195 (minus 5 days to be taken as non-contact days at the discretion of the school)

A table of term dates is shown below. This table is based on LGA principles and these dates match with Lincolnshire, East Riding and North East Lincolnshire Councils. Academy schools can set their own term dates and these will be available on their own school websites. You should check directly with the schools for clarification.

Term dates 2023-24

Autumn Term 2023					No of Days
Mid-term Holiday					
Re-Open	Close	Re-Open	Close		
Mon 4 September	Fri 27 October	Mon 6 November	Fri 22 December	75	
8 weeks		7 weeks			
Spring Term 2024					No of Days
Mid-term holiday					
Re-Open	Close	Re-Open	Close		
Mon 8 January	Fri 9 February	Mon 19 February	Fri 22 March	50	
5 weeks		5 weeks			
Summer Term 2024					No of Days
Mid-term holiday					
Re-Open	Closed May Bank Holiday	Close	Re-open	Close	
Mon 8 April	Mon 6 May	Fri 24 May	Mon 3 June	Mon 22 July	70
7 weeks		7 weeks			

Term dates 2024-25

Autumn Term 2024					No of Days
Mid-term Holiday					
Re-Open	Close	Re-Open	Close		
Mon 2 September	Fri 25 October	Mon 4 November	Fri 20 Dec	75	
40 days		35 days			
Spring Term 2025					No of Days
Mid-term holiday					
Re-Open	Close	Re-Open	Close		
Mon 6 January	Fri 14 February	Mon 24 February	Fri 4 April	60	
30 days		30 days			
Summer Term 2025					No of Days
Mid-term holiday					
Re-Open	Closed May Bank Holiday	Close	Re-open	Close	
Tue 22 April	Mon 5 May	Fri 23 May	Mon 2 June	Tue 22 July	60
23 days			37 days		

Disclaimer

All the information in this guide was correct in August 2023 when it was written, however there may have been changes since this time.

Deadlines

Please note that deadlines notified during the allocation process will be strictly adhered to.

Withdrawing school place offers

Applications which are found to be fraudulent or intentionally misleading may result in offers of places being withdrawn.

Further help available

The Admissions Team
Telephone (01482) 300300
Email: lsadmissions@hullcc.gov.uk
www.hull.gov.uk/admissions

Home to School Transport
www.hull.gov.uk/children-and-families/schools-and-education/home-school-transport

Elective Home Education
www.hull.gov.uk/children-and-families/schools-and-education/home-education

Summer Born Children
www.gov.uk/government/publications/summer-born-children-school-admission

Local Offer
www.hull.mylocaloffer.org

Primary Catchment Map

