

**NOTIFICATION OF 2 OR LESS GAMING MACHINES or
GAMING MACHINE PERMIT APPLICATIONS (i.e. for greater than 2 machines) for:
CONVERSION / NEW / VARIATION / TRANSFER**

(FOR USE BY PREMISES LICENSED TO SUPPLY ALCOHOL FOR CONSUMPTION ON THE PREMISES)

Please refer to guidance notes at the back of this form before completing

To: Hull City Council
Licensing Section
33 Witham
Kingston upon Hull
HU9 1DB



<p>SECTION A – What do you want to do?</p> <p>1. Please indicate what you would like to do</p> <p>a) Notify licensing authority that you intend to provide up to a maximum total of 2 gaming machines category C and / or D <i>(if you choose this option then please complete sections D and E)</i> <input type="checkbox"/></p> <p>b) Apply to convert an existing Section 34 permit issued under the Gaming Act 1968, into a licensed premises gaming machine permit (i.e. for more than 2 gaming machines) <i>(if you choose this option then please complete sections B, D and E)</i> <input type="checkbox"/></p> <p>c) Apply for a new licensed premises gaming machine permit <i>(if you choose this option then please complete sections B, D and E)</i> <input type="checkbox"/></p> <p>d) Apply to vary an existing licensed premises gaming machine permit <i>(if you choose this option then please complete sections B, D and E)</i> <input type="checkbox"/></p> <p>e) Apply to transfer an existing licensed premises gaming machine permit <i>(if you choose this option then please complete sections C, D and E)</i> <input type="checkbox"/></p>													
<p>SECTION B – Application for grant (includes <u>conversion</u>, <u>new</u> and <u>variation</u> applications)</p> <p>2. How many gaming machines are you currently authorised to provide and if this is a new or variation application, how many do you wish to provide? (please complete the boxes in the table)</p> <table border="1"> <thead> <tr> <th>Category machine</th> <th>Number currently authorised to provide</th> <th>Number wish to provide (new or variation)</th> </tr> </thead> <tbody> <tr> <td align="center">C</td> <td align="center">.....</td> <td align="center">.....</td> </tr> <tr> <td align="center">D</td> <td align="center">.....</td> <td align="center">.....</td> </tr> <tr> <td align="center">Total</td> <td align="center">.....</td> <td align="center">.....</td> </tr> </tbody> </table> <p>3. If you are currently authorised to provide more than 2 machines, please provide your existing Section 34 Gaming Act 1968 permit, or provide reasons stating why it cannot be provided.</p> <p align="right">Existing permit provided* <input type="checkbox"/></p> <p><i>(reasons why existing permit cannot be provided)</i></p> <p>.....</p> <p>.....</p>		Category machine	Number currently authorised to provide	Number wish to provide (new or variation)	C	D	Total
Category machine	Number currently authorised to provide	Number wish to provide (new or variation)											
C											
D											
Total											

*Please keep a copy of your existing permit on the premises to which it relates.

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<p>Section C – Application for permit <u>transfer</u> <i>(i.e. where a transfer has been requested for the Licensing Act 2003 premises licence)</i></p> <p>4. Name of person requesting the transfer</p> <p>.....</p> <p>5. Confirmation that an application to transfer the relevant Licensing Act 2003 Premises Licence has been:</p> <p style="text-align: right;">Requested <input type="checkbox"/></p> <p style="text-align: right;">Granted <input type="checkbox"/></p> <p>6. Please provide your existing permit, or provide reasons stating why it cannot be provided</p> <p style="text-align: right;">Existing permit provided <input type="checkbox"/></p> <p style="text-align: right;">Reasons why existing permit cannot be provided</p> <p>.....</p> <p>.....</p>	
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<p>Section D – General Information</p> <p>7. Name of Premises.....</p> <p>8. Address of Premises.....</p> <p>.....</p> <p>9. Telephone number of Premises.....</p> <p>10. Name of existing Premises Licence holder</p> <p>.....</p> <p>11. Address of Premises Licence holder (if different from 8 above)</p> <p>.....</p> <p>.....</p> <p>12. Telephone number (daytime) of Premises Licence holder</p> <p>.....</p> <p>13. E-mail address of Premises Licence holder (where available)</p> <p>.....</p> <p>14. Name, address, telephone and e-mail of agent (e.g. solicitor) if submitted on behalf of the applicant</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>15. Licensing Act 2003 Premises Licence Reference (i.e. number)</p> <p>.....</p>
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Section E – Fee and Signature(s)

I enclose a sum of (£)** (cheques should be made payable to Hull City Council.)

I understand that I must comply with the Gaming Machine Code of Practice for Alcohol Licensed Premise Permits and Permissions issued by the Gambling Commission. (see guidance note 9)

Please note: It is an offence under section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with that Act information which is false or misleading.

Dated

Signed (by or on behalf of Licensing Act 2003 Premises Licence holder).....

Print Name.....

- **
- If you wish to have a **maximum of 2 gaming machines** then the fee payable is **£50.**
 - If you wish to have **more than 2 gaming machines** then the fee payable is **£100.00** (Existing S.34 Permit holder)
£150.00 (New Applicant)
 - If you wish to **vary** a permit then the fee is **£100.00**
 - If you wish to **transfer** a permit then the fee is **£25.00**

GUIDANCE NOTES

1. This form is to be used for the **notification of up to 2 gaming machines** of categories C and / or D under Section 282 of the Gambling Act 2005, or for the **conversion of an existing Section 34** gaming machine permit under the Gaming Act 1968, or for a **new application, variation or transfer** of a alcohol licensed premises gaming machine permit under the Gambling Act 2005.
2. The premises must be licensed under the Licensing Act 2003 to sell alcohol for consumption on the premises, without the requirement that alcohol is served only with food and there must be a bar for serving alcohol to customers on the premises.
3. The gaming machines must be located on these licensed premises.
4. A 'Premises Licence holder' is a person holding a Premises Licence under the Licensing Act 2003.
5. There is no statutory limit to the number of machines which may be applied for although we have some discretion in this regard. We may also take account of any other matters which are considered relevant to the application, our Statement of Principles indicates that: ***“If a premises wishes to have more than 2 machines, then it needs to apply for a permit and the licensing authority must consider that application based upon the licensing objectives, any guidance issued by the Gambling issued under S.25 of the Gambling Act 2005, and “such matters as they think relevant”. This licensing authority considers that “such matters” will be decided on a case-by-case basis, but generally there will be regard to the need to protect children and vulnerable adults from harm or being exploited by gambling and will expect the applicant to satisfy the authority that there will be sufficient measures to ensure that under 18’s do not have access to the adult only gaming machines. Measures which will satisfy the authority that there will be no access may include the adult machines being in sight of the bar, or in sight of staff who will monitor that the machines are not being used by those under 18. Notices and signage may also be helpful. As regards the protection of vulnerable adults, these applicants may wish to consider the provision of information leaflets / helpline numbers for organisations such as GamCare. (www.gamcare.org.uk).”***
6. It should also be noted that the licensing authority can cancel the permit or vary the number of machines should the premises be mainly used for making gaming machines available for use on the premises (Schedule 13 paragraph 16 Gambling Act 2005). You may therefore wish to contact the licensing authority to ask whether there is a local policy as regards applications and whether application for certain numbers of machines are decided via a hearing of local councillors.
7. The permit’s duration is indefinite as it is linked to the Licensing Act 2003 Premises Licence. There is a first annual fee payable 30 days after the date on which the permit comes into effect and an annual fee payable after that before each anniversary of the date of issue of the permit. Failure to pay the annual fee may result in the cancellation of the permit. The annual fee is £50.00. However, there are no annual fees payable for 2 machines or less.
8. The Gambling Act 2005 provide for two types of gaming machines which can be located in alcohol licensed premises. These are:

Category of Machine	Maximum Stake	Maximum Prize
C	£1	£100
D	10p money prize	£5.00 money prize
	20p non-money prize	£20.00 non-money prize

9. **All alcohol licensed premises which provide gaming machines for use on the premises must comply with any relevant Code of Practice issued by the Gambling Commission under Section 24 of the Gambling Act 2005.** The Gaming Machine Code of Practice for Alcohol licensed premises permits and permissions is available via the Gambling Commission’s website at: <http://www.gamblingcommission.gov.uk>
10. This licensing authority must notify the applicant of its grant / refusal of the application for a permit as soon as is reasonable practicable after that decision to grant / refuse has been made.