

OFFICIAL



Annual Governance Statement 2021 to 2022

Hull City Council

Version 2.1

Drafted: July 2022

Finalisation: March 2023

Proposed review: May 2023

1. Scope of Responsibility

Hull City Council is responsible for ensuring that its business is conducted in accordance with the law and proper standards; and that public money is safeguarded and properly accounted for and used economically, efficiently and effectively.

The Council also has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

In discharging this overall responsibility, the Council is responsible for putting in place proper arrangements for the governance of its affairs and facilitating the effective exercise of its functions, including arrangements for the management of risk.

The Council has adopted a Code of Corporate Governance (the Code), which is consistent with the principles of the CIPFA/SOLACE Framework: *Delivering Good Governance in Local Government (2016 Edition)*. This statement explains how the Council has complied with the Code and also meets the requirements of the Accounts and Audit Regulations 2015, regulation 6(1), which requires all relevant bodies to prepare an Annual Governance Statement.

The Council reviewed and rolled forward its Code for 2021/22. This was approved by the Audit Committee on 12 July 2021 and a copy of the Code is on our website www.hull.gov.uk as part of the Committee papers.

2. The Purpose of the Governance Framework

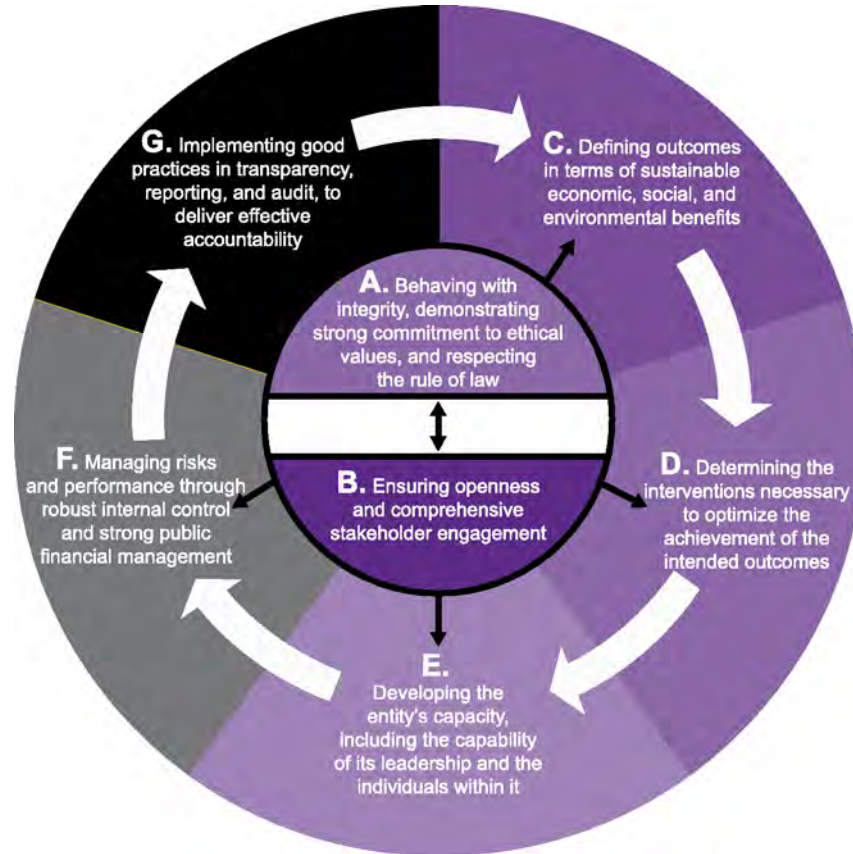
The governance framework comprises the systems and processes, and culture and values, by which the Council is directed and controlled and its activities through which it accounts to, engages with and leads its communities. It enables the Council to monitor the achievement of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate services and value for money.

The system of internal control is a significant part of that framework and is designed to manage risk to a reasonable and acceptable level. It cannot eliminate all risk of failure to achieve policies, aims and objectives and can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to achievement of Council policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

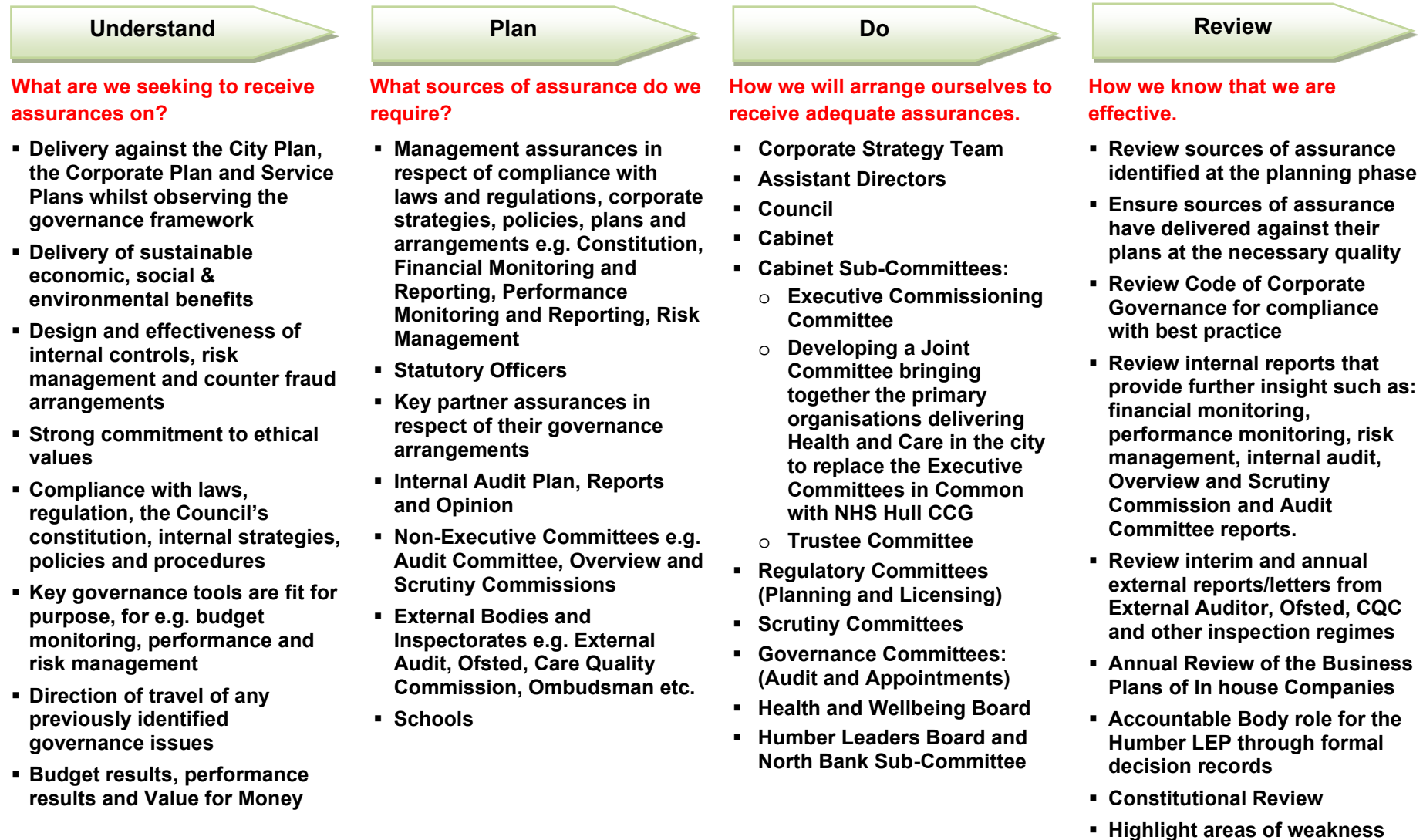
The governance framework has been in place within Hull City Council for the year ended 31 March 2022 and up to the date of the approval of the Statement of Accounts. Delivery of some aspects was flexed during the year in response to Covid-19 and this is commented upon at section 6.

3. The Governance Framework

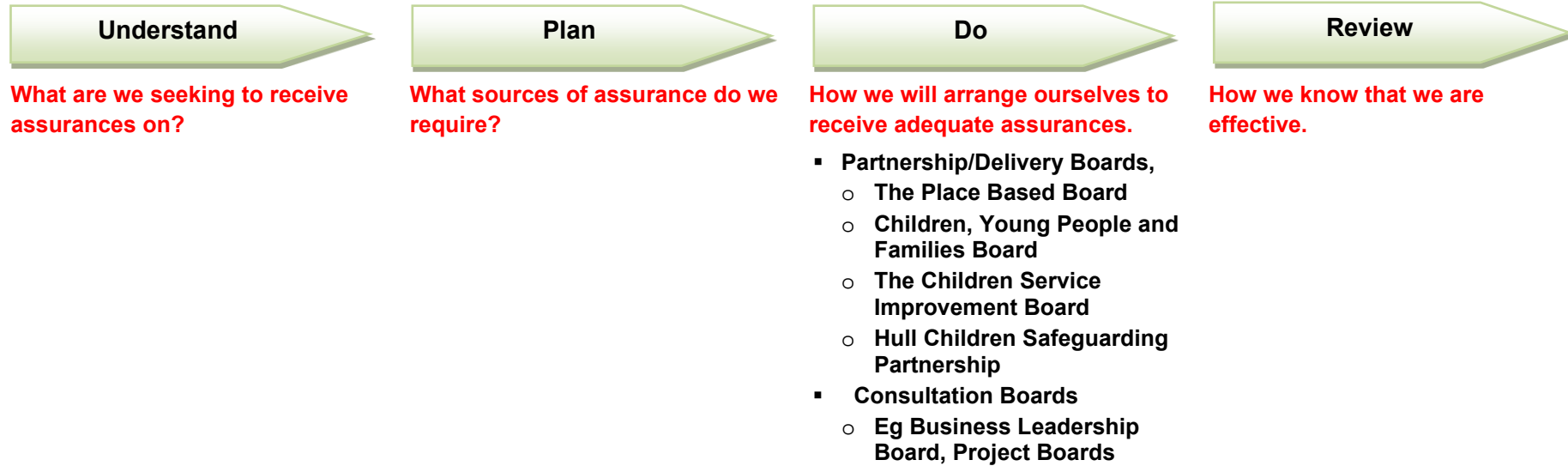
The Council's governance framework is consistent with the seven core principles of the CIPFA/SOLACE framework.



For each governance principle we have identified the sources of assurance and the governance mechanisms in place.

ASSURANCE CYCLE

ASSURANCE CYCLE



Principle A - Behaving with integrity, demonstrating strong commitment to ethical values, and respecting the rule of law.

Sub principles	Demonstrated by	
Behaving with integrity	<p>The Council’s leadership sets a tone for the organisation by creating a climate of openness, support and respect. Appropriate policies and processes are in place to embed the principles.</p> <ul style="list-style-type: none"> • Constitution • Councillors’ Code of Conduct • Code of Conduct for Employees • Protocol for Councillor and Officer relationships • Corporate Equality Policy • Register of Interests • Gifts and Hospitality Policy • Role of the Monitoring Officer and Independent Person in reviewing Member behaviour. 	<p><u>Examples of good governance:-</u></p> <p>All relevant codes and policies are periodically reviewed and there are established processes in place to respond to breaches. These include effective disciplinary, grievance, anti-fraud, complaints and whistleblowing procedures.</p>
Demonstrating strong commitment to ethical values	<p>The following corporate values are in place for both the council and its staff; and they are embedded in codes of conduct for members and staff:</p> <ul style="list-style-type: none"> • <i>Open and honest communication.</i> • <i>Putting people and communities at the heart of everything we do.</i> • <i>Ensuring people are treated equally and difference is valued.</i> • <i>Valuing and investing in people as the Council’s key resource.</i> • <i>Encouraging local democracy and public accountability.</i> • <i>Being responsive to changing aspirations, priorities and opportunities.</i> • <i>Striving for excellence.</i> • <i>Concentrating on outcomes.</i> • <i>Contributing to and taking an interest in all new initiatives within the city.</i> 	<p>The Council undertakes staff opinion surveys which ask questions around Council priorities, behaviours relating to equalities and learning opportunities.</p> <p>There is a well-established pre-decision scrutiny process including input of Legal and Finance officers, to ensure the Council’s Key Decisions are consulted upon and made in accordance with the decision making principles within the Constitution and the rule of law.</p>
Respecting the rule of law	<p>The Council has an agreed Constitution which sets out how the Council operates, how decisions are made and the procedures which are followed to ensure these are within the law, efficient, transparent and accountable to local people.</p>	

Principle B - Ensuring openness and comprehensive stakeholder engagement

Sub principles	Demonstrated by	
Openness	<p>A culture of transparency, openness and honesty.</p> <ul style="list-style-type: none"> • Freedom of Information Act publication scheme • Compliance with the Local Government Transparency Code • Pre-decision Scrutiny • Report Writer’s Guide 	<p><u>Examples of good governance:-</u></p> <p>The framework provides a model of good governance.</p>
Engaging comprehensively with institutional stakeholders	<p>The Council has an established structural framework for managing engagement with institutional stakeholders.</p> <p>Executive Members: The Portfolio Holder with responsibility for Public Health, Adult Social Care and the role of chair of the Health and Wellbeing Board has delegated powers in relation to Health and Social Care so that she is able to exercise decision making powers in common with health bodies at place based Committees of the Integrated Care System and its replacement a Place Based Joint Committee. The decisions she makes will be based upon reports that are subject to consultation with the Council’s Scrutiny Commission and its Cabinet, and based on Strategies developed through the Health and Wellbeing Board. Where they are Key Decisions they will be publicized through the Forward Plan.</p> <p>Cross-organisational strategic leadership: The Health and Wellbeing Board brings together democratic and officer strategic leadership across the Health and Social Care sectors in the City, to develop a shared strategic vision. The Safeguarding Boards and the Better Care Plan report into the Board.</p> <p>Chief Officers: The Chief Officers of the Public Sector and Voluntary Sector bodies in the city have established a Place Based Board for the city within the framework of the National Health Sustainable Transformation Plan through which a shared outcomes framework and shared strategic plans are developed.</p> <p>The Council and partner agencies are developing joint workforce development plans for key services in Adult Social Care and Children’s and Family Services</p>	<p>The Council has a dedicated Information Governance Group which, amongst other things actively monitors performance on Freedom of Information requests.</p> <p>The Council publishes proposed key decisions through its CMIS website and considers the reports and supporting information proposing the making of key decisions through the relevant Scrutiny Commissions in advance of a key decision being made.</p> <p>The Council maintained Scrutiny of all key decisions proposed throughout the Coronavirus pandemic, consulting on all urgent decisions and retaining pre-decision Scrutiny. From September 2020 normal meeting arrangements resumed returning physically to the Guildhall in May 2021 to allow for public broadcast. From May 2022 all Committees are able to resume</p>

Sub principles	Demonstrated by	
	<p>within this framework.</p> <p>Private Sector: Hull and East Yorkshire Local Enterprise Partnership support a Business Engagement Board for the area which operates as an engagement body with the private sector to help inform economic strategy for the area.</p> <p>Sub-Region: At a political level Leaders across the Humber come together in two fora:</p> <ul style="list-style-type: none"> (a) a Joint Committee of Humber Executive Leaders, the Humber Leaders Board, which allows for Humber wide legacy programmes to be managed delivering upon Humber priorities. A solution to the gap in Humber wide business engagement is now being addressed through the development of an engagement body, Opportunities Humber providing the opportunity for business and inward investment leaders to come together with the local authorities. (b) A Joint Committee of the Hull and East Riding Council Leaders at which Hull City Council and East Riding of Yorkshire Council come together through the Hull and East Yorkshire Leaders Board to provide the democratic accountability for Hull and East Yorkshire Local Enterprise Partnership. <p>Trades Unions: The Council and Trades Unions operate within an agreed Industrial Relations Framework led by an Industrials Relations Joint Council upon which elected members, officers and employee representatives meet.</p> <p>Leisure: The Council is represented on the Active Humber County Sports Partnership which brings together partners organisations across the Humber with the aspiration to deliver an integrated leisure strategy.</p> <p>Culture: In the year of City of Culture two new cultural organisations were founded, Absolutely Cultured and Back to Ours, which have continued to deliver cultural events in the city with Council sponsorship. This has complemented the existing Cultural organisations sponsored by the Council including Freedom Festival and Hull Truck. Cultural partners have formed a</p>	<p>meeting as previously at their preferred locations with members of the public present.</p> <p>In May 2022 Council reviewed its Scrutiny Commissions and reduced the same down to 5, with each Commission focusing upon the responsibilities within a single Directorate, while retaining and Overview and Scrutiny Commission that covers finance, governance and call in.</p> <p>Decisions that are not classified as key decisions and supporting information are published through the Council's CMIS website as soon as they are made and there exists an established scrutiny challenge process to ensure that the information presented is open and transparent.</p> <p>The Council publishes through its website the governance documents in relation to its role within partner organisations.</p> <p>The Council oversees its stakeholder and citizen engagement frameworks, through the Place Based Board.</p>

Sub principles	Demonstrated by	
	<p>partnership and the Council has brought internally the City of Culture legacy volunteer service with the support of external funding to ensure that it continues to support the sector.</p> <p>Voluntary sector: The Council has worked with umbrella organisations in the city to develop an integrated partnership of infrastructure organisations with the brand name “Sector Connect”. The funding for the partnership has been placed on a permanent footing through a pooled fund with the Integrated Care System and the engagement of the Community Foundation, Two Ridings, as VCS fundraiser to deliver three way sustainable funding provision. This supports the response to new citywide initiatives in the city such as “Changing Lives” (the introduction of Trauma informed practice).</p> <p>Schools: A City Learning Partnership has been developed with Multi Academy Trusts operating in the city to allow for the negotiation of joint arrangements across the city that can be taken into the Schools Forum for formal agreement.</p> <p>University: A Partnership Delivery Board has been developed to provide the framework for developing joint initiatives with the University of Hull.</p>	<p>The Council has developed with the City Learning Partnership which provides a forum for engagement with Multi Academy Trusts, to inform mutual resource application including the development of proposals for the Schools Forum in relation to funding decisions</p> <p>The Council has an Industrial relations framework for consultation, information and negotiation with trade unions.</p> <p>The Council has developed a Citizen’s Account to enable facilitation of a city wide cross-organisational offer . The solution will be refreshed within the current year to provide an improved solution. A project team are leading development of a refreshed account integrated into a revised Website to provide a medium to enhance digital engagement. Complementing this work the Council are developing a cohesive Customer Strategy to address digital exclusion in the city.</p>
<p>Engaging with individual citizens and service users effectively</p>	<p>The Council ensures that clear channels of communication are in place with all sections of the community and other stakeholders, for example:-</p> <ul style="list-style-type: none"> • People’s Panel • Enterprise Panel • Customer Feedback Policy • Petitions scheme • Tenant participation • Ward Forums and Area Committees • Council’s website • Young People’s Parliament and Youth Council • Voluntary and Community Sector. 	

Principle C - Defining outcomes in terms of sustainable economic, social, and environmental benefits

Sub principles	Demonstrated by	
<p>Defining outcomes</p>	<p>Focusing on the purpose of the Council and on outcomes for the community.</p> <ul style="list-style-type: none"> • A new Community Strategy to replace the Hull City Plan • Health and Wellbeing Strategy • Economic Strategy • Corporate Plan • Customer insight analysis • Equality analysis and impact assessments • Service plans • Performance framework 	<p><u>Examples of good governance:-</u></p> <p>There are processes in place for these plans, and performance review mechanisms for them to be updated and priorities reviewed on a regular basis.</p> <p>All recent evidence demonstrates the City was achieving a sustainable economy, pre Covid-19. The focus is now on recovery and inclusive growth to ensure that all sections of society receive the benefits.</p>
<p>Sustainable economic, social and environmental benefits</p>	<ul style="list-style-type: none"> • Service strategies and plans • Medium Term Financial Strategy • Environmental policy statement • Environment management system • Policy development guidance notes • Capital programme • Commissioning and Procurement Policy • Adopted Local Plan • Living Wage/anti-poverty agenda. • Social wellbeing via public health, re quality jobs, clean air etc. • Focus on inclusive growth. • Environmental team undertakes statutory environmental health checks. • Commitment to sustainable procurement and fair trade. • Smart City Strategy • Climate Emergency Declaration 	<p>The Council approved an updated Corporate Plan and policy framework in January 2019, which will be reviewed in 2022 reflecting changes in needs and opportunities.</p> <p>Regular finance, performance and risk management reports on the overall success and challenges across the Council are provided to the Executive and Scrutiny Committees.</p>

Principle D - Determining the interventions necessary to optimise the achievement of the intended outcomes

Sub principles	Demonstrated by	
<p>Determining and planning interventions</p>	<p>Published reports which communicate the Council's activities, achievements, financial position and performance. Regular monitoring of service and financial performance during the year which determines when action is required. Interventions required are identified through these reports, as well as external sources such as scanning for new legislation and successful initiatives by our peer authorities, partners and other organisations:-</p> <ul style="list-style-type: none"> • Service and budget monitoring Reports • Financial Statements • Annual Governance Statement • Annual Audit Report • Quarterly service reviews of key risks • Quarterly Internal Audit reports • Service performance reports and programme management reports for major change programmes <p>Reports from external inspectorates</p>	<p><u>Examples of good governance:-</u></p> <p>All of the expected reports are produced, analysed and acted upon.</p> <p>Peer Reviews undertaken with positive outcomes.</p> <p>External inspections are usually positive, (see Section 7) so provide assurance about service delivery and governance. Where that is not the case, clear remedial action plans are developed and monitored to ensure delivery.</p> <p>Consistent unqualified ('clean') external audit opinions on the Council's accounts.</p>
<p>Optimising achievement of intended outcomes</p>	<p>Community outcomes as defined in the City Plan, underpinned by the direction and shaping of council services and projects, to promote and achieve those outcomes:</p> <ul style="list-style-type: none"> • Delivering Economic Growth - Energy City, Destination Hull • Delivering Fair Growth - a place of community and opportunity for all <p>This is supported by the Corporate Plan objectives:</p> <ul style="list-style-type: none"> • Deliver economic growth that works for all • Create inclusive, resilient and safe communities • Deliver organisational excellence by working in partnership <p>Effective Scrutiny arrangements</p> <p>Establishing the Children and Families Improvement Board</p>	<p>Local Government Ombudsman reports in line with or better than peer authorities.</p> <p>Positive outcome to the most recent mandatory review of the Council's Internal Audit service.</p> <p>The Governance infrastructure developed for the Covid-19 crisis has supported closer working between Customer Services, Neighbourhoods and the Voluntary Sector and has facilitated effective responses to new challenges, such as the Afghanistan and Ukraine crises.</p>

Principle E - Developing the entity’s capacity, including the capability of its leadership and the individuals within it

Sub principles	Demonstrated by	
<p>Developing the entity’s capacity</p>	<p>Clear vision, strategy and direction, underpinned by capable leadership and management.</p> <ul style="list-style-type: none"> • Partnerships • Transformation Programme • Service Planning • Workforce Strategy • Industrial Relations Policy and framework 	<p><u>Examples of good governance:-</u></p> <p>A permanent Transformation Team has been in place since 2017 to assist services with major change and financial savings projects.</p> <p>There is a clear industrial relations mechanism in place.</p>
<p>Developing the capability of the entity’s leadership and other individuals</p>	<p>Recruitment and retention of high performing staff and providers</p> <ul style="list-style-type: none"> • Member induction and development Programme • Cross party Committee to review and monitor Member training requirements • Competency Framework • Recruitment and selection policy • Employee development policy including appraisals and regular 1:1 meetings with line management • Prioritisation of corporate training budget • Availability of e-learning products aimed at building capacity and capability • Workforce metrics supplied to managers via Chameleon desktop portal • Investors in People accreditation and delivery of action plan • Apprenticeships 	<p>Member induction has been reviewed and also validated by internal audit.</p> <p>The Council has undertaken a senior leadership development programme, Hull with Ambition, to ensure that the Corporate Plan is supported by Agile leadership. The Apprentice Levy is being utilised to support leadership development. IIP re-assessment undertaken, accreditation confirmed and progress through programme recognised. Revised Assistant Director role established to lead on Organisational Development to renew and re-invigorate OD activity prior to further IIP Assessment.</p> <p>Relevant policies and frameworks are reviewed on appropriate timescales.</p>

Principle F - Managing risks and performance through robust internal control and strong public financial management

Sub principles	Demonstrated by	
Managing risk	Service risk management processes and periodic review of council strategic risks. <ul style="list-style-type: none"> • Risk Management Strategy • Risks are specified in all executive reports and decision records • Health and Safety policy framework and Management Board, including a dedicated Health & Safety team to support services and audit compliance. 	<u>Examples of good governance:-</u> Risk and Governance workshops, first introduced in 2018/19, review the assurances in place and enabled a review of strategic risks during 2020/21 and 2021/22.
Managing performance	Corporate performance is regularly monitored and reported to the Executive and Overview and Scrutiny Management Committee. Detailed reports on the key transformation programmes, Adult Social Care, and Children, Young People and Family Services are also considered on a regular basis.	Substantial progress in clearing high risk actions to address gaps in the internal control framework which previously impacted on the internal audit opinion. This progress, which was sustained during the last 3 years, is tracked and reported to the Audit Committee.
Robust internal control	Preventative controls in place include segregation of duties, approval/authorisation processes, security of assets, reconciliations and audits. <ul style="list-style-type: none"> • Financial Procedure Rules • Contract Procedure Rules • Finance, Legal and HR comments in executive reports and decision records • Internal Audit reports 	Adequate internal audit opinion for 18/19, 19/20, 20/21 and 21/22. There is a Senior Information Risk Officer of sufficient standing in the authority, who chairs an Information Governance Group that monitors and develops high standards on managing data.
Managing data	Robust Information Governance standards and training to all staff. <ul style="list-style-type: none"> • Monthly meetings of the Information Governance Group at which Information Security Incidents are reviewed • Compliance with Data Protection Act and GDPR provisions • Records Management Policy • Public Sector Network (PSN) accreditation and Humber Information Sharing Charter to facilitate safe and lawful access to business critical data held by other public sector organisations. • Monthly review of information security incidents/near misses. 	Prior to Covid-19, the Council had progressively brought forward its annual accounts process in recent years, in readiness for a tighter statutory deadline.
Strong public financial management	Monthly budget monitoring reports, audited annual statement of accounts, accountable budget owners. Anti-Fraud and Corruption policy framework, 'whistleblowing' policy and procedures. Compliance with CIPFA Statements on the Role of the Chief Financial Officer and the Role of the Head of Internal Audit.	Following the issues raised in an inspection of Liverpool City Council the

Sub principles	Demonstrated by	
		Council applied the lessons learned to inform a review of its approach to providing assurance upon the management of capital projects, including the management of additional funds for capital schemes provided during the pandemic.

Principle G - Implementing good practices in transparency, reporting, and audit to deliver effective accountability

Sub principles	Demonstrated by	
Implementing good practice in transparency	Compliance with the Local Government Transparency Code Robust monitoring of performance in relation to Freedom of Information (Fol) and Subject Access Requests (SARs)	<u>Examples of good governance:-</u> Performance in relation to Fol and SARs is robustly monitored by the Information Governance Group.
Implementing good practices in reporting	Comprehensive consultation process for published reports ensuring Members and senior management own the results reported. <ul style="list-style-type: none"> • Report Writer’s Guide 	The requirements in the Transparency Code are met through the publication of information on the CMIS pages of the Council’s website.
Assurance and effective accountability	Ensuring that recommendations for corrective actions made by external audit and internal audit are acted upon. <ul style="list-style-type: none"> • Internal Audit update reports including reporting of progress with the implementation of previously agreed action plans. • Annual Audit Letter 	There is an established process for audit action plans to be tracked. This involves services recording the progress, including sources of evidence, which is then validated by the auditors.

4. Review of Effectiveness

The Council has responsibility for conducting, at least annually, a review of the effectiveness of its governance framework including the system of internal control. The Council has adopted the following methodology to review the governance framework for the purposes of this Statement.

Management Assurance

- A review of the adequacy of the Council's Code of Corporate Governance which entails;
 - an exercise which identifies the latest CIPFA/SOLACE guidance and compares this to the Council's Code, identifying any material differences.
 - an exercise to review the weight of evidence of compliance with the Council's Code e.g. the existence of various key policies/procedures and evidence of compliance with these.
- A review of Risk Management reporting.
- A review of the Head of Audit & Fraud's Annual Internal Audit Report.
- A review of Internal Audit report findings and recommendations.
- A review of the fraud and related investigations completed during the year by Audit & Fraud.
- Consideration of issues arising from Risk and Governance workshops.
- Consideration of issues flagged in published reports into governance failings at other organisations.
- An examination of key minutes.

Performance Management

- A review of performance management reporting and outcomes.
- A review of financial management reporting and outturn.

External Review Assurance (further details in Section 7)

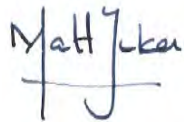
- An examination of the various reports received during the year from the external auditor
- An examination of external inspection reports, including those carried out by Ofsted and the Care Quality Commission
- A review of complaints to the Local Government Ombudsman
- Peer Challenge and other reviews

Other Sources

- An examination of the work of the Audit Committee
- An examination of the Audit Committee minutes and reports including the monitoring of the implementation of any action plan to address improvements to governance arrangements that may have been identified during the previous year's review of corporate governance.
- An examination of the Overview and Scrutiny Committees minutes and Review Panel reports
- An examination of Council and Cabinet minutes

5. Conclusion of Review of Effectiveness

We have been advised on the implications of the result of the review of the effectiveness of the governance framework by the Audit Committee, and that (with the exceptions noted in section 6), the arrangements continue to be regarded as fit for purpose in accordance with the governance framework.



Matt Jukes
Chief Executive (Head of Paid Service)



Cllr Mike Ross
Leader of the Council

6. Significant Governance Issues and Action Plan

An Ofsted report published in May 2019 following an inspection of Children's Services in January 2019 judged key aspects of the service as inadequate. The report identified a lack of management oversight and inconsistent practice, meaning the Council was potentially not fully discharging its functions under Section 17 of the Children's Act 1989 to safeguard and promote the welfare of children in need. Ofsted undertook further monitoring visits and issued a further report in January 2020 which concluded that there was insufficient progress at that time. As a consequence the Secretary of State issued a Statutory Direction and appointed a Commissioner to act on his behalf.

Since that time the Commissioner has chaired the Children's Improvement Board to provide oversight on behalf of the Secretary of State upon the actions being taken by the Council to address the deficiencies. The improving picture recognised in 2021 has continued through to 2022.

Ofsted has undertaken a further three Monitoring Visits, in June 2021, November 2021 and March 2022.

The June visit concluded that the Council was making steady progress in improving services for its children and young people in need of help and protection. *"A committed and increasingly stable senior leadership team has successfully led children's services through the COVID-19 (coronavirus) pandemic. Families in need of help and protection have continued to benefit from frequent support from staff who have been creative in how they have maintained contact with children, ensuring that they continue to be helped. The wide-ranging and comprehensive improvement plan is in progress. Political and corporate support for children's services is high. Leaders have responded quickly to the increased pressures created by the extra demand for services, which has led to high caseloads."*

The November visit focused on planning and achieving permanence for children. It concluded that *"Permanence planning for children in care in Hull has improved since the last inspection. A stable and committed senior leadership team has overseen the implementation of robust monitoring arrangements which prevent unnecessary delays in achieving permanence for the majority of children in care. Social workers feel supported by managers at all levels. Some team managers are not always effective in their role in ensuring that children's plans are progressing at pace, although strong Independent Reviewing Officer and senior manager oversight ensures that this does not have a detrimental impact on children's permanence plans. There is also work to do to improve the impact that auditing activity has for individual children. Senior leaders are aware of these areas for development and have plans to address them."*

The March 2022 visit focused on services to those leaving care. The report from the visit in May 2022 identified that there is now “a stable and permanent senior leadership team ... continuing to drive progress for care leavers. Corporate parenting has become everybody’s business through ambitious local authority and political leadership. A shared culture of ‘is this good enough for your child’ has been established. Effective partnerships are leading to a genuine shared commitment to provide increased contributions to support care leavers as they make the transition to adulthood”

In summary, Ofsted reported continued improvement throughout these visits, which was further embedded during 2022/23.

Ofsted subsequently undertook a re-inspection of Children’s Services in November 2022. Its report (published in January 2023) confirmed that improvements have been made and that the services are no longer judged to be ‘inadequate’.

Special Educational Needs

The Council and the NHS Hull Clinical Commissioning Group are together also subject to a SEND Accelerated Progress Plan. The Plan has two key areas of focus, highlighted by Ofsted and the Care Quality Commission. These are:

- The lack of an effective strategy for jointly commissioning services across education, health and social care.
- A lack of involvement of families in decision making about the services and support they need, and their awareness of the resources and support available to them.

A review of progress was undertaken on progress on 27 January 2022 and identified:

- The relationship with schools continues to strengthen with schools feeling they have more of an active voice and role.
- Speech and Language Therapy (SaLT) provision continues to improve, with SENCOs describing the training as “first class”, early intervention strategies being developed, the SEND casework team praising therapists’ contributions and accessibility, and reductions in waiting times for second clinical contacts.
- Positive steps are being taken to strengthen the SEND casework team, including via better documentation, audit processes, training, a more personalised approach with parents, and increased capacity including for more specialist positions such as a social care post.
- Whilst there are significant concerns about Autism Spectrum Disorder (ASD) pathways (see below), the outreach provision at Northcott Special School was praised by SENCOs

- Whilst the planned neurodiversity pathway and focus on a needs-led approach is promising, and waiting lists are decreasing in line with trajectories, there exist significant concerns and confusion about existing pathways from both parents and SENCOs.
- Whilst co-production is increasingly accessible, reflective, and responsive at a strategic level, some elements are still being developed and practice remains somewhat varied at an operational level.
- SENCOs felt that they didn't always have a link into the LA or CCG to discuss continuous improvement or gaps in services.

Based upon this feedback the Council has agreed to ensure:

- Neurodiversity pathways lead to improvements in the quality and experiences of support provided to young people, and that ASD waiting lists continue to decline sustainably.
- Co-production and the experiences of parents will continue to improve, particularly at operational level.

Impact of Covid-19

Throughout 2021/22, actions continued to be implemented to facilitate a resumption normal business as far as possible and as quickly as possible once the impact of the pandemic began to ease:-

- Procedures were implemented to enable corporate buildings to reopen, albeit with reduced capacity until national restrictions were lifted, which are 'Covid-safe'.
- Taking stock of lessons learned from the experience, to ensure greater preparedness in the event of further lockdowns and to assess the full impact where usual governance processes had been modified during the crisis.
- Determining the future 'shape' of the organisation, e.g. the longer term balance between on-site and remote working, with a 'hybrid' working model emerging as the preferred option for roles where that is appropriate.

Post-pandemic models of working will continue to evolve during 2022/23 and management will continue to monitor the impacts of this to optimise service delivery models, value for money and well-being. Integrated Service delivery across Health and Social Care will be a key driver, with an immediate focus upon the areas of Community Wellbeing aimed at supporting improvements in the discharge of patients from hospital care and 'Changing Lives', a programme aimed at delivering cultural change in how public sector organisations engage with marginalised vulnerable adults in the community.

Capital Projects

The Council's £226m capital programme is subject to a range of financial and operational controls. In light of recent price volatility and having regard to the scale of the programme, increased oversight is was introduced during 2021/22, to provide greater assurance over the programme and ensure that key projects remain within their funding envelope. However, this work remains at an early stage and it will be further developed and embedded during 2022/23.

Financial Resilience

The external auditor's annual letter for 2020/21 (published in July 2022) reported a significant weakness in the Council's arrangements for financial sustainability (how the Council plans to bridge its funding gaps and identifies achievable savings). The concern centres on the use of short term and one-off measures to balance the financial position and the need to develop a sustainable plan to address the underlying deficit. The auditor recommended that the Council needs to develop sustainable plans to ensure services can be provided within available resources and should: undertake an assessment of the affordability of services in their current form; develop a detailed plan to address the deficit; and ensure sufficient information is provided to Members so they can monitor the delivery of planned savings.

The Council recognises the existence of the underlying deficit in the Medium Term Financial Plan (MTFP). The 2023/24 Budget and updated MTFP provide for a balanced position in 2023/24 and indicate a deficit of manageable proportions in 2024/25, whilst maintaining reserves at adequate levels despite the significant inflationary pressures impacting during 2022/23. There is a level of certainty in available resources for the next 2 years, from the 2023/24 Local Government Settlement and indicative numbers that have been provided for the 2024/25. The next Government Spending Review will impact from 2025/26, alongside the planned introduction of delayed national Adult Social Care Reforms and reforms to the Local Government funding and business rate mechanisms. Set alongside the expected settling of the energy markets it is anticipated that there will be sufficient certainty at that point to enable meaningful long term and detailed plans to be put in place such that the Council can eliminate its budget deficit. Regular updates of the Council's MTFP, reflecting updated in-year positions, will be considered by Cabinet and the Audit Committee from the summer of 2023, to ensure financial stability can be maintained and appropriate plans formulated over this time frame.

7. External Reviews

External Auditor

The external auditor proposes to issue an unqualified ('clean') audit opinion on the 2020/21 accounts. The auditor is no longer required to issue an audit opinion on the Council's arrangements for securing value of money (VFM). He instead produces a narrative report on three sets of criteria: financial sustainability; governance; and improvements in economy, efficiency and effectiveness. His latest (2020/21) narrative report raised concern about sustainable resource development, (see above) whilst commenting positively on the Council's arrangements for governance and the three E's. The Council recognises the sustainability issue, which had already been identified in its strategic risk register.

Care Quality Commission (CQC)

The CQC undertook an inspection at 220 Preston Road focusing on infection control and prevention measures in care homes. Inspectors were assured on all areas and identified good practices in place. This builds on consistently positive outcomes to CQC inspections in recent years, with all of the Council's registered services holding good ratings.

Office for Standards in Education, Children's Services and Skills (Ofsted)

Since the last AGS, Ofsted has continued to undertake monitoring visits in relation to services for looked after children (see above). It also undertook an inspection of Adult & Community Learning, reported in March 2022, which concluded that the service had improved and is now rated as Good.

Local Government Ombudsman (LGO)

The LGO considers complaints about council services that remain unresolved after being considered through internal procedures. They publish an annual letter reporting on the number of complaints in various categories. For the most serious cases they also issue Formal Maladministration Reports, which the Council is required to discuss in public. The letter received during 2021/22 continued to show only a trivial number of cases, none of which led to a formal report.

Appendix 1 - ASSURANCE FRAMEWORK

Corporate Arrangements				
Constitution				
Policies				
Procedures				
Strategies & Plans				
Financial Monitoring & Reporting	Performance Monitoring & Reporting		Risk Management	

Senior Managers & Partners		
Corporate Strategy Team	Directors	
Assistant Directors Team	Assistant Directors	
Place Based Board Executive (Chief Executive, CCG Chief Operating Officer, Chief Constable)	Wholly owned companies and other strategic partners	Schools Forum

Audit & Governance	
Opinion on governance, risk management & controls	Monitoring Officer

Non-Executive Committees	
Audit Committee	Overview & Scrutiny

External Bodies				
External Auditors	Inspectorates	Ombudsman	Professional bodies	Other external bodies