

Privacy Notice – Outreach Services

Hull City Council commissions Outreach Services from several providers to support children and young people with Special Educational Needs and Disabilities in education settings.

To contact us for more information please visit -

<https://hull.mylocaloffer.org/education/outreach-support-and-external-agency-support/outreach-communication-and-interaction/>

<https://hull.mylocaloffer.org/education/outreach-support-and-external-agency-support/outreach-semh-steps-to-success/>

or telephone 01482 300 300.

The types of information we may process, including sensitive personal data -

- Names, address and contact details
- Family and household information
- Education, including school attendance
- SEND and disability information, including speech and language involvement, behavioural issues, etc.
- Health and social care, including CAMHS.
- Gender, ethnicity.
- Details of other agencies providing support

We process personal data to deliver our functions as a local authority and offer support to children and young people requiring education support, this is in accordance with UK GDPR conditions 6(1)(e) and 9(2)(g) and 9(2)(h).

We obtain information from -

- The providers we commission to deliver Outreach services, working directly with children and young people
- Our staff working directly with families
- From other Council data systems
- Professionals at other organisations may include NHS, GPs and health partners, Speech & Language, schools and academies, Humberside Police, Youth Justice

We will keep your personal information safe and confidential, but we may be required to share it where:

- We it is required by law
- Any person may be at risk of harm if the information is not shared
- It is necessary to prevent, detect, investigate or punish a crime.

Records are retained for 6 years following the young person's 25th birthday.

OFFICIAL

Where information is shared with other Council services or partners it will be retained in accordance with the relevant retention periods of each organisation.

More details about how Hull City Council uses personal information can be found on our website - <https://www.hull.gov.uk/privacy-policy>

If you would like to enquire about how your personal information is processed by us or wish to complain please contact –

Hull City Council
Information Governance Team
Room 10
The Guildhall
HULL
HU1 2AA
Email: Information@hullcc.gov.uk
Tel: (01482) 300 300

You also have the right to complain to the regulator –

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Online enquiries - <https://ico.org.uk/>