



# Tenants' Forum AGM

## Guildhall, Tuesday 19th September 2023 Annual General meeting (AGM)

	<b>DISCUSSION</b>	<b>Action by</b>
<b>1.</b>	<b><u>Welcome and Introductions</u></b>	
1.1	The Acting Chair welcomed everyone to the Tenants' Forum Annual General Meeting (AGM). The relevant housekeeping rules and fire evacuation procedures were provided to the members.	
1.2	The Acting Chair reminded members of the Code of Conduct and that mobile phone should be on silent, or turned off, also photographs will be taken during this meeting.	
<b>2.</b>	<b><u>Minutes and Matters arising: AGM 21st September 2022</u></b>	
2.1	The Acting Chair asked the Forum to read through the minutes of the AGM and raise any matters. As there were no queries, the Acting Chair then asked for a Proposer and Secunder.	
2.2	Proposed by RB Seconded by DM	
<b>3.</b>	<b><u>Acting Chairs Address</u></b>	
3.1	As the Forum had seen some changes during this year, the Acting Chair stated that she was pleased that the Forum was able to continue and that there was a friendly atmosphere during meetings. She hoped that the Repairs and Maintenance Project Group along with the Disability and Housing Group were able to be re-established moving forward. She thanked the Forum for their support during this time.	
<b>4.</b>	<b><u>Selection of Tellers</u></b>	
4.1	The Acting Chair asked for volunteers to be tellers for the Tenants' Forum voting. The following members volunteered:	
4.2	BP JF	
<b>5.</b>	<b><u>Tenants Forum Committee Stands Down</u></b>	
5.1	The Acting Chair was thanked by the members and stood down.	



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<p><b>6.</b> <b>6.1</b>  <b>6.2</b>  <b>6.3</b>  <b>6.4</b>  <b>6.5</b></p>	<p><b><u>Candidates to address the Forum for Chair</u></b> There were 3 applicants for the role of Chair, and all were invited to give the Forum some words on why they should be considered for the role. There were:</p> <p>RB MB SE</p> <p>RB gave a verbal update to the Forum and gave a brief description of work he did and experience he had for the role.</p> <p>MB gave a verbal update to the Forum and gave a brief description of her work and experiences.</p> <p>At this point SE asked to be withdrawn from the selection process.</p>	
<p><b>7.</b> <b>7.1</b></p>	<p><b><u>Election of the Position for Chair</u></b> At this point of the meeting, members were asked to make their selection for the position of Chair.</p>	
<p><b>8.</b> <b>8.1</b>  <b>8.2</b>  <b>8.3</b></p>	<p><b><u>Results of Elections</u></b> The tellers announced the results, the votes for Chair were as follows: -</p> <p>RB – 11 votes MB – 19 votes</p> <p>MB was duly elected Chair of the Hull Tenants Forum and took her place.</p>	
<p><b>9.</b> <b>9.1</b>  <b>9.2</b>  <b>9.3</b></p>	<p><b><u>Candidates to Address the Forum</u></b> There were 3 applicants for the role of Vice Chair, and all were invited to give the Forum some words on why they should be considered for the role. There were:</p> <p>RB CP PR</p> <p>CP gave a verbal update to the Forum and gave a brief description of her experience and work.</p>	



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<p>9.4</p> <p>9.5</p>	<p>PR gave a verbal update to the Forum and gave a brief description of his experience and passed work.</p> <p>RB gave a verbal update to the Forum and gave a brief description of what work he had done and what experiences he had.</p>	
<p>10.</p> <p>10.1</p>	<p><b><u>Elections for the Position of Vice Chair</u></b> At this point of the meeting, members were asked to make their selection for the position of Vice Chair.</p>	
<p>11</p> <p>11.1</p> <p>11.2</p> <p>11.3</p>	<p><b><u>Results of Elections</u></b> The tellers announced the results, the votes for Vice Chair were as follows: -</p> <p>RB – 4 CP – 3 PR - 23</p> <p>PR was duly elected Vice Chair of the Hull Tenants Forum and took his place.</p>	
<p>12</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>12.4</p> <p>12.5</p>	<p><b><u>Candidates to Address the Forum</u></b> There were 3 applicants for the role of Secretary, and all were invited to give the Forum some words on why they should be considered for the role. There were:</p> <p>RB LLG CP</p> <p>RB gave a verbal update to the Forum and gave a brief description of what work he had done and what experiences he had.</p> <p>LLG gave a verbal update to the Forum and gave a brief description of her experience and work.</p> <p>CP gave a verbal update to the Forum and gave a brief description of her experience and passed work.</p>	
<p>13.</p> <p>13.1</p>	<p><b><u>Elections for the Position of Secretary</u></b></p>	



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	At this point of the meeting, members were asked to make their selection for the position of Secretary.	
<b>14.</b>	<b><u>Results of Elections</u></b>	
<b>14.1</b>	The tellers announced the results, the votes for Secretary were as follows:	
<b>14.2</b>	RB – 21 LLG – 3 CP – 8	
<b>14.3</b>	RB was duly elected Secretary of the Hull Tenants Forum and took his place.	
<b>15.</b>	<b><u>General members</u></b>	
<b>15.1</b>	The Chair advised that as there are 4 vacancies and 4 candidates for the role of General Members, they are elected unopposed:	
<b>15.2</b>	SB SL CP PW	
<b>15.3</b>	These General Members were welcomed to take their places.	
<b>16.</b>	<b><u>Welcome to the TFC</u></b>	
<b>16.1</b>	The new Chair welcomed the newly voted in Tenants' Forum Committee to members.	
<b>17.</b>	<b><u>Tenants' Forum Constitution</u></b>	
<b>17.1</b>	The Chair advised members of the Forum that some changes to the constitution have been suggested following a working group of volunteers, and that the members need to vote in favour or against the proposals. The information was included in the AGM pack sent to all. The changes were:	
<b>17.2</b>	At 2.10, the suggestion was – <b>Portfolio holder(s) with responsibility for Housing, Neighbourhoods and Communities</b>	
<b>17.3</b>	Voting was as follows:	
<b>17.4</b>	Agree - 24	



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<p>Against - 1 Abstention – 1</p> <p><b>17.5</b></p> <p><b>17.6</b></p> <p><b>17.7</b></p> <p><b>17.8</b></p> <p><b>17.9</b></p> <p><b>17.10</b></p> <p><b>17.11</b></p> <p><b>17.12</b></p> <p><b>17.13</b></p> <p><b>17.14</b></p>	<p>At 4.9, the suggestion was to change “in any proposal” to “on any proposal”.</p> <p>Voting was as follows:</p> <p>Agree – 25 Against – 0 Abstention – 1</p> <p>At 9.3, the insertion of the word “the” into the sentence.</p> <p>Voting was unanimous.</p> <p>At Appendix B, the suggestion was – <b>replace with “all communication devices” and delete the word pagers.</b></p> <p>Voting was unanimous.</p> <p>Appendix B, the insertion of “<b>for any agenda items</b>” at the start of the sentence beginning with “Ensure”.</p> <p>Voting was as follows:</p> <p>Agree – 25 Against – 0 Abstention – 1</p> <p>The document was then signed by the Chair of the Tenants' Forum and the Tenant Participation Manager.</p>	
<p><b>18.</b></p> <p><b>18.1</b></p> <p><b>18.2</b></p>	<p><b><u>Any Other Business</u></b></p> <p>SE asked if Officers from Highways could be invited to a future meeting of the Forum to explain their rationale on roadworks and their detriment to the city.</p> <p>Officers replied that this issue would be added to the action list so that it could be incorporated into the agenda for the Forum.</p> <p>CRb made an observation that although the new appointed Secretary was now in post, they were not making notes.</p>	<p>TPO</p>



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<p><b>18.3</b></p> <p><b>18.4</b></p> <p><b>18.5</b></p> <p><b>18.6</b></p>	<p>JF asked who was responsible for the maintenance of Barmston Drain, as it was full of litter and overgrown sides?</p> <p>Officers responded that the tops of the banks were Council maintained, but the sides and drain itself were the Environment Agency and Yorkshire Water.</p> <p>A TPO informed the Forum that the consultation due to be held on 3<sup>rd</sup> October had now changed to 6<sup>th</sup> October.</p> <p>JL asked why there was no tenant representation on the KWL Board?</p> <p>CRb also interjected that when the past Leader of the Council was on the KWL Board, he was paid for his work, was this true?</p> <p>Officers responded that KWL was an “arm’s length” company of the Council, but these queries would be forwarded to Democratic Services for clarification. They also stated that Housing Investment were due to attend the Tenants’ Forum on 21<sup>st</sup> November 23.</p>	<p>TPO to report</p> <p>TPO to clarify issues with Democratic Services</p>
<p><b>19</b></p>	<p><b>The meeting closed at 11.30am</b></p>	

<p><b>Estimated cost of meeting.</b></p> <p>Postage, paper, photocopying: £69</p> <p>Refreshments: £52.50</p> <p>Expenses: £ 25.71</p> <p>Taxis: £0</p> <p>Room Hire: £0</p> <p>Miscellaneous: £0</p> <p>No of invite letters sent: 80</p> <p><b><u>TOTAL COSTS £147.21</u></b></p> <p><u>Savings : by emailing and not using headed paper £41.49</u></p>	<p><b>Details of Meeting.</b></p> <p>No of Staff at meeting: 7</p> <p>No of guest speakers: 0</p> <p>Councillors at meeting: 0</p> <p>Forum Quorum:12</p> <p>Tenant members: 23</p> <p>Resident member: 4</p> <p>None members: 0</p> <p><b>TOTAL No of Volunteers at Meeting:</b></p> <p>Duration of Meeting: 1.5hrs</p> <p><b>Pre meeting: 1</b></p> <p><b>During meeting: 40.50</b></p> <p><b>Total Volunteer hours: 41.50hrs</b></p>
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